

January 28, 2021

The Mina Town Board met on the above date for a special meeting to discuss contractual issues. Supervisor Brumagin called the meeting to order at 7:00 pm. The following members and guests and members were in attendance:

Present: Rebecca Brumagin.....Supervisor
 Steve Burmaster.....Councilman
 Marty Proctor.....Councilman
 Ernie Roache.....Councilman
 Dick Watrous.....Councilman

Attended by: Melissa Gibbons (FL Fire Dept. Board), Randy Hamilton (FL Fire Dept. 1st Assistant Chief), Pete Howard (FL Fire Dept. Board Chairman), Bill McKillip (FL Fire Dept. 2nd Assistant Chief), Jeff Parks (FL Fire Dept. Board)

Comments/Concerns from those present: none

Executive Session:

At 7:01 pm Councilman Watrous made a motion, seconded by Councilman Proctor, to adjourn to Executive Session to discuss contractual issues. Motion carried. At 8:15 pm Councilman Burmaster moved, seconded by Councilman Proctor, to return to regular session. Motion carried unanimously.

Other Business/Actions:

- Supervisor Brumagin appointed Councilman Burmaster and Councilman Proctor to work with the board members of the Findley Lake Volunteer Fire Department to develop a joint plan to address Findley Lake Volunteer Fire Department needs.
- Supervisor Brumagin reported that the amount of the 2021 hourly rate for the Chautauqua County Sheriff's Justice Court Security contract is \$32.80 which is within the budgeted amount for the year. Councilman Watrous made a motion, seconded by Councilman Proctor to accept the amount. Motion carried unanimously.
- Supervisor Brumagin reported she conducted the annual audits for the Town Clerk and Tax Collector. The Town Clerk had a \$5 deposit in transit, which was deposited on 1/27/21, both accounts were then in balance for the year. Councilman Proctor made a motion, seconded by Councilman Burmaster to accept both audits as presented. Motion carried unanimously.
- Supervisor Brumagin reported that in inputting the 2021 budget numbers into the computer a \$2500 difference was discovered. Councilman Proctor made a motion, seconded by Councilman Watrous, to increase the contingency account by \$2500. The additional amount is available to be used at the discretion of the town board. The motion carried.
- Supervisor Brumagin shared that the new hire for cleaner turned in her resignation as she was offered another position. The process for hiring will begin again; in the meantime a temporary cleaner will fill in.
Supervisor Brumagin also reported the Planning board has two meetings scheduled focusing on the moratorium on solar panels, February 1st & 8th.
- As there was no further business to come before the Board, Councilman Burmaster moved to adjourn the meeting at 8:24 p.m.

Respectfully submitted,

Sherrie Tanner, Town Clerk