

December 28, 2020

The Mina Town Board met on the above date for the regular meeting. Supervisor Brumagin called the meeting to order at 9:00 a.m. The following members and guests were in attendance:

Present: Rebecca Brumagin.....Supervisor  
Steve Burmaster.....Councilman  
Marty Proctor.....Councilman  
Ernie Roache.....Councilman  
Dick Watrous.....Councilman

Attended by: Bill Himelein (Highway Superintendent)

Supervisor Brumagin asked the town clerk to read the legal notice for the year-end meeting.

**Comments/Concerns from those present:** none

**Comments/Concerns from those not present:**

Highway Superintendent Himelein reported that an individual had phoned the town office to complain that West Mina Hill Road had not been plowed in three days. Superintendent Himelein reported that West Mina Hill Road had been plowed more than once each day.

Community Center:

Supervisor Brumagin reported the front door/window replacement bids have not been received yet. Councilman Burmaster reported that he had received one and he would get a copy for her.

Sewer Workgroup:

Councilman Proctor reported that, on behalf of the Findley Lake Watershed Foundation, Karl Kimmich is drafting a letter (which includes a survey) to ascertain if people in the town are interested in revisiting the formation of a sewer district around the lake. The sewer workgroup is looking into the possibility of collaborating with Ripley. Supervisor Brumagin and Councilman Proctor will schedule a meeting with the Ripley Town Supervisor after the holidays.

Supervisor Brumagin distributed the November financials and reviewed them.

Employees:

Supervisor Brumagin reported that she hired Janae Ryan to be the Supervisor's Bookkeeper and she will begin her duties January 1, 2021. Jessica Ball, the Community Center cleaner, has resigned and her last day was 12/27/2020. Supervisor Brumagin will be interviewing for the position after the first of the year.

The Organizational and Regular Meeting will be held on January 14, 2021 at 7:00 pm.

**Payment of Monthly Claims/Transfers:**

- Payment of Monthly Claims/Transfers – The end of year claims were examined. Councilman Burmaster moved, seconded by Councilman Watrous, to pay the end-of-year claims. In the General Fund claim #286 through #295 in the amount of \$2,542.87 and in the Highway Fund claim #170H through #172H in the amount of \$1,500.56 were approved to pay. Motion carried unanimously.  
Approved: Ayes – 5 Brumagin, Burmaster, Roache, Proctor, Watrous

Nays – 0

**Correspondence:**

- Charter Communications – Upcoming changes.
- Unified Court System NYS – Certificate stating that Denis Cooper completed the Continuing Judicial Education Program.
- United Alloys – Christmas Greetings.
- U.S. Dept. of Homeland Security FEMA – Information on STARR II participating in the Risk MAP (Mapping, Assessment, and Planning) program.

**Other Business/Actions:**

- As there was no further business to come before the Board, Supervisor Brumagin moved to adjourn the meeting at 9:32 a.m. Supervisor Brumagin demonstrated the new town website that Southern Tier West has set up

Respectfully submitted,

Sherrie Tanner  
Town Clerk