

December 10, 2020

The Mina Town Board met on the above date for the regular meeting. Supervisor Brumagin called the meeting to order at 7:00 pm by leading with the Pledge of Allegiance to the flag. The following members and guests were in attendance:

Present: Rebecca Brumagin.....Supervisor
Steve Burmaster.....Councilman
Marty Proctor.....Councilman
Dick Watrous.....Councilman

Absent: Ernie Roache.....Councilman

Attended by: none

Minutes: Motion was made by Councilman Watrous and seconded by Councilman Burmaster to accept the minutes of the November 12, 2020 meeting as presented. Motion carried.

Comments/Concerns from those present: none

Comments/Concerns from those not present:

Councilman Proctor reported that an individual expressed concern about the USA Women's Olympic Wrestling Team using the Community Center's gym. Supervisor Brumagin reported that she was contacted by Dan Smith, Manager of Fairway Suites/Aspire Fitness in French Creek, regarding the USA Women's Olympic Wrestling Team using the Community Center gym for practice for two weeks starting December 7th. The team, comprised of athletes age 14-19, is staying at Fairway Suites with limited contact with members of the community. Although NYS is currently not allowing high risk athletic competitions, training is allowed. She received signed affidavits by the athletes and their parents stating that they are adhering to quarantine rules. They are following all NYS required protocols.

Executive Session: No executive session was held and Supervisor Brumagin reported that the session scheduled with Attorney Wright on real property issues has been rescheduled for the January 14, 2021 meeting.

Novel Coronavirus (COVID-19) Pandemic:

- Supervisor Brumagin reported the following in regard to the COVID-19 Pandemic:
 - Federal:
 - Congress still has not agreed on funding assistance for State & Local Governments.
 - New York State:
 - Governor Cuomo's Executive Order #202 (New York on PAUSE) Disaster Emergency Declaration: currently there have been 80 updates/modifications.
 - Governor Cuomo's Executive Order #205 (Quarantine Restrictions on Travelers Arriving in New York from non-contiguous states now has a test-out option for the 14 day quarantine.
 - Maximum of 10 people for indoor/outdoor residential gatherings.
 - NYS expects 170,000 initial doses of vaccine by 12/15/2020.
 - Bars, restaurants, and gyms must close from 10 pm to 5 am.

- As of 12/9/2020 NY courts are closed until at least 2/18/2021.
- Budget Office – 20% reduction in State Funding.
- Chautauqua County:
 - There is a new reporting dashboard on the Chautauqua County Health Department Website.
 - The County Health Department is recruiting COVID relief staff.
- Town of Mina:
 - As of 12/9/2020 the number of cases by zip code was: Findley Lake 8, Clymer 42, and Sherman 25.
 - On 12/8/2020 the number of cases at Clymer School was 1 student/3 teachers and at Sherman School was 2 students/0 teachers.

Old Business:

- Supervisor Brumagin reported that the website change to Southern Tier West is almost completely done. Richard Zink Southern Tier West Executive Director is working on the technical details of the conversion.

Correspondence:

- Charter Communications – Upcoming changes.
- FORECON, Inc. & EcoStrategies Engineering & Surveying, PLLC – Mine expansion plan for R. Chadwick Land Holdings, LLC Chadwick Gravel Mine on Bailey Hill Road.
- Chaut. County Dept. of Health & Human Services – Results of water sample at the Community Center taken on 11/18/2020 “Satisfactory for Human Consumption”.
- Community Connections at Findley Lake – Letter of appreciation for donation.
- NYSDEC – SPDES (State Pollutant Elimination System) permit renewal.

Reports:

- Assessor – Heather Young-Deyell’s report was handed out for November 2020. She reported that NYS Office of Real Property Tax Service is currently calculating the 2021 assessment ratios for the upcoming equalization rates and the assessors should have these numbers in January/February.
- Community Center – Supervisor Brumagin reported that she, Councilman Burmaster, and Highway Superintendent Himelein have started the process of getting quotes on the front doors and window replacement for the main entrance of the Community Center.
- Town Clerk/Tax Collector – The Town Clerk’s report was distributed reporting the collection of fees and sales of \$3,849.00 for the month of November 2020. She has paid the Supervisor \$571.29, NYS Ag and Markets for dogs \$26.00, and NYS DEC \$3,251.71. She reported that the town/county tax bills should be arriving any day and she will try to mail them out by January 1, 2021.
- Code Enforcement – Melanie Eddy’s report for November 2020 was distributed.
- Sewer District Workgroup – Supervisor Brumagin reported that the group will possibly try to meet through a zoom session in the next couple of weeks.
- Supervisor – Supervisor Brumagin reported she will distribute the financials for November 2020 at the December 28, 2020 meeting. She also reported she will be interviewing an individual for the Supervisor’s Bookkeeper position.

New Business:

- Supervisor Brumagin informed the town board of the passing of former motor equipment operator, who worked for the town for years, Brian Locke who passed away November

23, 2020. Condolences and a donation to the Findley Lake Volunteer Fire Department will be sent from the Town Board and the Highway Department.

- Supervisor Brumagin reported she met with Highway Superintendent Himelein about honoring town employees such as Brian Locke and Robert Weilacher who were long-tenured employees. They thought that a plaque listing employees with 20+ years service would be a nice way of remembering and honoring them. The town board agreed and research will be done to determine eligible employees (former and current).
- Supervisor Brumagin recommended continuing the current Health Insurance plan with Univera and the HRA (Health Reimbursement Account). Councilman Proctor made a motion, seconded by Councilman Watrous to continue the Univera Standard Gold plan as well as the HRA. Motion carried unanimously.
Ayes – 4 Brumagin, Burmaster, Proctor, Watrous
Nays – 0
- Supervisor Brumagin reported that she received notification from Justice Cooper that the JCAP resolution for grant funding needed to be updated. Councilman Proctor made a motion, seconded by Councilman Burmaster to pass the following resolution:

Resolution #20-2020

The Town of Mina authorizes the Town of Mina Town Court to apply for a JCAP grant in the 2020-21 grant cycle up to \$30,000.

Motion carried unanimously.

Brumagin – Aye

Burmaster – Aye

Proctor – Aye

Watrous – Aye

- Supervisor Brumagin reported that the cleaner for the Community Center, Jessica Ball, has resigned.
- In speaking with the town attorney, Supervisor Brumagin reported that the moratorium on solar panels is in effect but substantial progress within 90 days must be made to extend the moratorium past the initial time frame. She will contact the Mina Planning Board regarding researching solar panels to make a recommendation to the Town Board.
- The Town Supervisors of the Towns of Clymer, French Creek and Mina met regarding hiring a dog control officer for all three towns. They would like to offer a flat amount of \$75 a month and \$13 an hour plus mileage for conducting a dog enumeration.
- The Town Supervisor from the Town of Clymer asked if the Towns of French Creek and Mina would consider a single justice arrangement for all three towns. Justice Cooper was involved in the meeting and is in favor of moving forward with a study.
- The year-end Town Board meeting will be held Monday, December 28, 2020 at 9:00 a.m. The Organizational Meeting and the January regular town board meeting will be held Thursday, January 14, 2021 at 7:00 pm.

Payment of Monthly Claims/Transfers:

- Payment of Monthly Claims/Transfers – The monthly claims were examined. Councilman Watrous moved, seconded by Councilman Burmaster, to pay the monthly claims. In the General Fund claim #268 through #285 in the amount of \$12,331.00 and in the Highway Fund claim #154H through #169H in the amount of \$5,797.97 were approved to pay. Motion carried unanimously.
Approved: Ayes – 4 Brumagin, Burmaster, Proctor, Watrous
Nays – 0

Other Business/Actions:

- As there was no further business to come before the Board, Councilman Burmaster moved to adjourn the meeting at 7:56 p.m.

Respectfully submitted,

Sherrie Tanner
Town Clerk