

May 21, 2019

The Mina Town Board met on the above date for the regular meeting. Supervisor Brumagin called the meeting to order at 7:00 pm by leading with the Pledge of Allegiance to the flag. The following members and guests were in attendance:

Present: Rebecca Brumagin.....Supervisor
Dennis Luce.....Councilman
Ernie Roache.....Councilman
Dick Watrous.....Councilman
Dave Wilcox.....Councilman

Attended by: Steve Burmaster, Bob Damsel, Julie Emory, Alex Lictus (FL Watershed Foundation), , Bill Himelein (Mina Highway Superintendent), Ed Mulkearn (FL Watershed Foundation), Philip Persons (FL Watershed Foundation), Terry Phelps (FLV Fire Department), Marty Proctor (County Legislator), Sherri Schenk

Minutes: Motion was made by Councilman Luce and seconded by Councilman Wilcox to accept the minutes of the April 9, 2019 meeting as presented. Motion carried.

Comments/Concerns from those present: none

Reports:

FL Watershed Foundation – Ed Mulkearn reported that the new weed harvester with the shore conveyor has been delivered. The Watershed Foundation requested permission to widen the area for turning around vehicles at the town park to allow for easier maneuvering when unloading weeds from the shore conveyor and transporting to another location. He also expressed that the Watershed Foundation is concerned about the private docks and the boats that are moored on town property and the potential liability issues that could impact the Watershed Foundation and/or the Town. He then turned it over to Alex Lictus who explained that, on behalf of the Watershed Foundation, he has been taking lake samples for CSLAP (Citizens Statewide Lake Assessment Program) through NYSDEC and that the results have just come back from last summer and they showed multiple blooms and toxins with blue/green algae. He reported that there is a PDF file on the NYSDEC website with the Findley Lake test results from 2015. Both Chautauqua County Health Department and the FL Watershed Foundation have a report with the 2018 samples. The representatives from the Watershed Foundation expressed concern that the quality of the lake is deteriorating due to on-site septic systems, new residential development, and an expansion of current homes as well as an increase in vacation rentals. The Watershed Foundation is researching aeration systems to infuse oxygen in the lower depths of the lake to try to control the blue/green algae. Ed Mulkearn then asked if the town has received any word from the county on the shared services sewer project as on-site septic systems continue to impair the lake. Supervisor Brumagin reported that she spoke with an individual from County Executive George Borello’s office and the next step is for the county to schedule an initial meeting of the sewer agency group with Sherman (Town and Village), Town of French Creek, Town of Mina, two County legislators and two additional at large members appointed by the County.

Other Business/Actions:

- At 7:35 pm Supervisor Brumagin recessed the meeting for the board and those in attendance to go outside for a demonstration, by Terry Phelps, of the new hydraulic stretcher/lift for the FLVFD ambulance.
- At 7:52 pm Supervisor Brumagin resumed the meeting.

Comments/Concerns from those not present:

- Supervisor Brumagin reported that John Skellie, whose residential property is next to the Community Center informed the town that he was bit by a tick and believes that it was in the shrubs located on his property that line the town's property. Supervisor Brumagin stated that NYMIR (New York Municipal Insurance Reciprocal) is hosting a seminar on "Exposures Including Aquatics Safety & Tick-borne Disease Prevention" and will speak to John Skellie about how the town can possibly protect against ticks as an option to removing the shrubs.
- Supervisor Brumagin also reported that Gary Kress whose property is near the town park on Shadyside Rd. is concerned about dead trees on the town park property. She will meet with Highway Superintendent Himelein to look at the situation.

Findley Lake Volunteer Fire Department:

- Supervisor Brumagin expressed appreciation to the FLVFD for taking the time to bring the ambulance to the meeting and demonstrate how the new stretcher lift works.

Sexual Harassment Prevention Training:

- Councilman Luce and Councilman Watrous reported that they both completed the online sexual harassment training and Supervisor Brumagin then asked if they had any questions from the training. Having none, they have completed all of the NYS required training components for the year.

Old Business:

- Supervisor Brumagin reported that she spoke with Bill Boria from the Chautauqua County Health Department and that grant monies are being applied for to upgrade the current sewer treatment plant in Sherman. The health department plans on sending updated letters to Mina property owners regarding the status of sewer inspections and requirements to upgrade on-site systems.
- Southern Tier West has started photographing the headstones in four of the five Mina Cemeteries. The town clerk will request additional information on the GPS System and how the public can access the photographs online.
- Supervisor Brumagin reported that the Town of French Creek will be convening a meeting shortly with the Town of Mina regarding consolidating the two justice courts; she and Judge Cooper will represent the Town of Mina.
- After last month's discussion on fees for unauthorized signs, Supervisor Brumagin reported she will work on a procedure/fee schedule and will bring a draft to the town board for review and possible adoption at the next meeting.

Correspondence:

- Charter Communications – Updates on TV programming.
- Timberland Realty – Information on property listed that adjoins Town of Mina property (91 acres of vacant land on North Road).
- Clymer Central School – 2019 Budget newsletter.
- The Satellite.biz – Information on accepting credit/debit cards.
- Jordan Wade – Clymer School Board of Education campaign information.
- NYMIR (New York Municipal Insurance Reciprocal) – Spring 2019 publication. And information on Playground Inspections/Maintenance – Managing Recreation Liability and Exposures Including Aquatics Safety & Tick-borne Disease Prevention.
- NYS Local Retirement System – Spring 2019 newsletter.

- US Department of Commerce – Invitation to participate in the 2020 Census New Construction Program.
- Chautauqua County Real Property Tax Service – List of current foreclosure properties for this year.
- Chautauqua County Dept. of Insurance – Town of Mina workers’ compensation exit liability.
- Register.com – Receipt of monthly account statement.
- Town of Mina – Invitation to participate in the Memorial Day Parade in Findley Lake.
- Chautauqua County Board of Elections – Information on the Primary Election being held at the Community Center on June 25, 2019.
- County of Erie, PA Department of Planning – Notice that the Erie County Department of Planning & Community Development is proposing an update to the Erie County Future Land Use Map.
- Chautauqua County Dept. of Health – Water sample collected from the Community Center was deemed “Satisfactory for Human Consumption”.
- Sheriff Quattrone – Informing the board that he plans to attend the July 11, 2019 meeting to introduce himself to the town board.
- Joan Himelein – Thank you note for the town board’s expression of sympathy in the loss of her husband David Himelein, former town board member and Chautauqua County Legislator.
- NYS Department of State – Informing the Town of Mina that Local Law #1 of 2019 “Regulating the Use and Operation of Snowmobiles on Public Highways, Sidewalks and Public Lands in the Town of Mina” was filed with the State on 4/30/19.
- Chautauqua County Tax Office – Informing the town that Sherrie R. Tanner as Tax Collector for the Town of Mina made full satisfaction of the Tax Warrant.
- Community Connections at Findley Lake – Thank you for donation to them from the town in memory of David Himelein.
- Attorney Tad Wright – Information regarding docks on town property. Supervisor Brumagin also stated that the lease with the FL Watershed Foundation for weed harvesting needs to be reviewed before deciding on a course of action regarding the docks.

Reports:

- Highway Committee – Councilman Watrous reported that he met with Highway Superintendent Himelein and that Councilman Wilcox also met with the Superintendent regarding applications for mowing grass. They recommend hiring Bowie Brown to mow the two cemeteries and the tennis/basketball court property for the summer at the state minimum wage of \$11.10 per hour. Discussion held. Councilman Watrous made the motion seconded by Councilman Wilcox to hire Bowie Brown for this summer. Motion passed unanimously.
Ayes – 5 Brumagin, Luce, Roache, Watrous, Wilcox
Nays – 0
- Highway Superintendent – Superintendent Himelein distributed his report for May 2019. He reported that a guard rail on West Mina Road has been replaced. West Mina Hill Road has been milled and paved; gravel will be placed on the shoulders the week of June 3, 2019. Gaswell Hill and West Mina Hill Roads have been ditched. He reported that beaver activity has been a large problem this spring and that the town needs to renew the Town-wide Nuisance Beaver Permit with NYS DEC. Chip sealing will begin the third week in June.

- Recreation Committee – Supervisor Brumagin reported that no bids were received for the tennis/basketball court project. The recreation committee will now look at other options, including assistance from vendors approved on the county contract and the Town of Mina highway crew.
- Assessor – Heather Young-Deyell’s report was handed out for April 2019. The 2019 Tentative Assessment Roll has been filed with the County and a copy of the roll is on file in her office as well as the town’s website. Grievance Day for the Town of Mina will be held on Tuesday, May 28, 2019.
- Town Clerk/Tax Collector – The Town Clerk’s report was distributed reporting the collection of fees and sales of \$2,198.00 for the month of April 2019. She has paid the Supervisor \$1,331.94, NYS Ag and Markets for dogs, \$17.00, NYS Health Department for marriage licenses, 22.50 and NYS DEC \$826.56. She also reported that she has given the Town Supervisor \$3,236.77 for interest and penalties from taxes. She wanted to thank Judy Miller for volunteering to paint the Clerk’s office and for doing such a nice job and to also thank the highway crew for moving the office furniture so that the office could be painted.
- CEO/Building Inspector – Melanie Eddy’s report for April 2019 was distributed.
- Supervisor – Supervisor Brumagin distributed and reviewed the April 2019 financial statements. She reported that the updated NYS retirement system online is in place and that the supervisor’s bookkeeper has submitted the first monthly report and that it was accepted by the state.

New Business:

- Supervisor Brumagin reported that the Planning Board will be meeting soon.
- Supervisor Brumagin also reported that plans for the Memorial Day Parade & Program are set. The program will feature an individual who was killed in action during World War II (Maurice Rouse) from the Town of Mina as well as a Civil War Congressional Medal of Honor recipient from the town (Ebenezer Skellie).
- NYS DEC Fishing Access Area – Supervisor Brumagin has placed a call and is waiting to hear back about beautification plans by the DEC including the installation of docks to launch kayaks and canoes. A Main Street Advisory Council organized by Community Connections at Findley Lake is currently working on a grant for benches to enhance and revitalize the downtown area.
- Supervisor Brumagin provided a letter of support for Community Connections at Findley Lake for an AARP Livable Communities Grant.
- Supervisor Brumagin shared that the state is requesting that the annual 2% foreign tax monies that are passed through to the Fire Department be direct deposited. She will provide an update at the next board meeting.
- The next regular Town Board meeting is scheduled for Thursday, June 13, 2019 at 7:00 pm.

Payment of Monthly Claims/Transfers:

- Payment of Monthly Claims/Transfers – The monthly claims were examined. Councilman Luce moved, seconded by Councilman Roache, to pay the monthly claims. In the General Fund claim #113 through #143 in the amount of \$18,466.58 and in the Highway Fund claim #57H through #73H in the amount of \$26,038.88 was approved to pay. Motion carried unanimously.
Approved: Ayes – 5 Brumagin, Luce, Roache, Watrous, Wilcox

Nays – 0

Other Business/Actions:

- Councilman Wilcox thanked the town board members for their willingness to change the meeting dates for the past few months to accommodate his work schedule.
- As there was no further business to come before the Board, Councilman Wilcox moved to adjourn the meeting at 8:38 p.m.

Respectfully submitted,

Sherrie R. Tanner
Town Clerk