

November 14, 2019

The Mina Town Board met on the above date for the regular meeting. Supervisor Brumagin called the meeting to order at 7:00 pm by leading with the Pledge of Allegiance to the flag. The following members and guests were in attendance:

Present: Rebecca Brumagin.....Supervisor
Dennis Luce.....Councilman
Ernie Roache.....Councilman
Dick Watrous.....Councilman
Dave Wilcox.....Councilman

Attended by: Terry Phelps (FLVFD), Al Post

Minutes: Motion was made by Councilman Watrous and seconded by Councilman Wilcox to accept the minutes of the October 8, 2019 and October 24, 2019 meetings as presented. Motion carried.

Supervisor Brumagin asked the town clerk to read the legal notice stating that the public hearing on the 2020 Preliminary Budget is being held Thursday, November 14, 2019 at 7:00 pm.

Supervisor Brumagin opened the public hearing asking if anyone had questions or comments in regard to the 2020 Preliminary Budget. She reported that the tentative budget that was presented was within the NYS 2% tax cap but the town board passed a resolution on October 8, 2019 to override the tax cap, if needed. The 2020 preliminary budget has a tax increase of approximately 10%. Terry Phelps expressed concern that the proposed increase (11.2%) for fire and ambulance services was not enough. As there were no additional questions or comments, Supervisor Brumagin closed the public hearing and moved to the regular town board meeting at 7:04 pm.

Comments/Concerns from those present:

- Al Post, owner of Majestic Woods on West Mina Road, reported that some customers are having difficulty finding West Mina Road because the road identification sign is attached to the top of the stop sign and is not large enough for it to be clearly seen. His next concern was that there are no posted speed limit signs on West Mina Road from Route 430 to Peek & Peak and he is concerned with how fast vehicle traffic goes by his property. Discussion was held. Supervisor Brumagin stated she will speak with the supervisor from the Town of French Creek and see if they are interested in the state conducting a speed study on that road and ask to reduce the speed limit to 45 mph. Mr. Post would also like to see something done with the property across the road from his business that he said had been condemned at one time and has rodents coming across the road to his garbage containers. Supervisor Brumagin said she will speak with the zoning/code enforcement officer regarding the status of the property.

Comments/Concerns from those not present: none

Old Business:

- Chautauqua County Shared Services Sewer Agency Update – Supervisor Brumagin reported that the engineer should have his report completed for a meeting of the sewer agency in February of 2020.
- French Creek-Mina Court Study – Supervisor Brumagin reported that the towns are waiting on a resolution to be drafted by the attorney and that once passed by both towns will most likely go before the state legislature for approval after the first of the year.

- Kayline – Supervisor Brumagin reported that Chad Johnson from Kayline met with Dan Norcross to show him how to change out and install new LED bulbs throughout the Community Center rooms as well as the exterior lights. Dan has recently completed the Young At Heart Room and the lights are much brighter.
- Supervisor Brumagin reminded the town board that the Appreciation Breakfast is Friday, November 22, 2019 at 9 am for town employees and volunteers.

Correspondence:

- Charter Communications – Updates on TV programming.
- Consolidated Communications – Advertisement on internet
- North Shore Solutions – Municipal Website Services advertisement
- NYS Office of the State Comptroller – Asking for updates on the Justice
- Bill Ward – Introducing himself as the County Legislator Elect for District 18
- Vidal Electric – Announcing the addition to their business of Chad Cole
- NYMIR – Subscriber accounting statement with payment to the town of \$87.02.
- Town of Mina ZBA – Notification of a variance request for property contiguous to town property.
- Bank of Greene County – Municipal banking advertisement
- NYS Retirement System – Needing standard work day information for an employee that was reappointed.
- NYS Ag & Markets – Dog Control Officer Inspection report – deemed that the kennel inspected is satisfactory.

Reports:

- Highway Superintendent – Councilman Roache reported that Superintendent Himelein told him the small dump truck recently ordered has not arrived and the dealership has not given him a tentative date on when it will be delivered. Supervisor Brumagin said she met with Superintendent Himelein regarding installing the holiday lights on utility poles.
- Recreation Committee – Supervisor Brumagin reported that two layers of the base coat have been applied to the outdoor basketball/tennis courts and that the invoice for the labor is included on the general abstract.
- Planning Board – The Planning board met with the Main Street Advisory committee and members of the Chautauqua County Planning department. The Planning Board is working on proposed changes to the zoning law and will present those to the town board at the Mina Town Board meeting on 12/12/2019.
- Assessor – Heather Young-Deyell's report was handed out for November 2019. She attended the mandatory ethics training for her reappointment year. She also will be meeting with the three town supervisors regarding the reassessment process for the coordinated assessment program in 2020.
- Town Clerk/Tax Collector – The Town Clerk's report was distributed reporting the collection of fees and sales of \$4,631.36 for the month of November 2019. She has paid the Supervisor \$2,194.15, NYS Ag and Markets for dogs, \$35.00, NYS Health Department for marriage licenses, \$112.50 and NYS DEC \$2,289.71. She reported that she received phone calls and that someone stopped by her office asking for her written permission to hunt on the Nature Conservancy property near Marks Corners. There is a Rochester phone number on the property for people to call and to get the appropriate paperwork to request permission from the Nature Conservancy and that her office does not issue those permits.
- Findley Lake Volunteer Fire Department – Supervisor Brumagin reported that the FLVFD contacted her asking for permission to invest the monies that are contractually restricted in an equipment fund.

- Dog Control – Supervisor Brumagin reported that Travis Heiser, Clymer Town Supervisor placed an ad in the Jamestown Post Journal advertising for a dog control officer for the towns of Clymer, French Creek, and Mina as a shared service.
- Supervisor – Supervisor Brumagin reported that she distributed and reviewed the October 2019 financial statements at the November 8, 2019 meeting. She also reported that she plans to move forward with the My Ready Pay software module so that employees will be able to access their payroll information online from ECCA.

New Business:

- Discussion was held regarding the FLVFD investing its equipment fund into a savings account or certificate(s) of deposit. Councilman Luce made a motion, seconded by Councilman Watrous, to approve the request as long as the investment is in accordance with the Town of Mina’s investment policy. Motion carried unanimously.
Ayes – 5 Brumagin, Luce, Roache, Watrous, Wilcox
Nays – 0
- Supervisor Brumagin distributed an updated health insurance analysis that included VSP eye care and the establishment of a Health Reimbursement Arrangement to reimburse employees for their annual deductibles. Discussion was held. The town board decided to change to the Univera Gold product with VSP along with a Health Reimbursement Arrangement (HRA) and to keep the cost to employees at 10% of the premium.
- Councilman Luce made a motion, seconded by Councilman Wilcox, to adopt the 2020 Preliminary Budget as the 2020 Final Budget with no changes. It was noted that the budget exceeded the tax cap and was being approved in accordance with the resolution passed by the town board at its October 8th town board meeting. Motion carried unanimously.
Ayes – 5 Brumagin, Luce, Roache, Watrous, Wilcox
Nays – 0
- Dates for upcoming meetings are as follows: regular monthly board meeting Thursday, December 12, 2019 at 7:00 pm and year-end meeting Friday, December 27, 2019 at 9:00 am.

Payment of Monthly Claims/Transfers:

- Payment of Monthly Claims/Transfers – The monthly claims were examined. Supervisor Brumagin noted that the annual New York State Retirement invoice was included on both the general and highway abstracts. Councilman Watrous moved, seconded by Councilman Roache, to pay the monthly claims. In the General Fund claim #283 through #307 in the amount of \$32,172.64 and in the Highway Fund claim #144H through #165H in the amount of \$72,983.49 was approved to pay. Motion carried unanimously.
Approved: Ayes – 5 Brumagin, Luce, Roache, Watrous, Wilcox
Nays – 0

Other Business/Actions:

- Terry Phelps reported that the Findley Lake Fire Department Auxiliary recently disbanded and the auxiliary members donated the remaining funds to the FLVFD which were used to purchase new pagers.
- As there was no further business to come before the Board, Supervisor Brumagin moved to adjourn the meeting at 8:08 p.m.

Respectfully submitted,

Sherrie R. Tanner
Town Clerk