

Mina Town Board
Regular Meeting
Agenda
Thursday, October 14, 2021
7 p.m.

- I. Call to Order
- II. Pledge of Allegiance
- III. Approval of Minutes (September 9, September 21)
- IV. Public Comment/Citizen Concerns From Those Present
- V. Comments/Concerns Raised by Citizens Not Present
- VI. Public Meeting/Forum on Marijuana Retail Dispensaries & Consumption Locations
- VII. Presentation by Planning Board of Solar Recommendations
- VIII. Presentation by Historical Society on Log Cabin
- IX. Novel Coronavirus (COVID-19) Pandemic:
 - a. Federal – ARPA Reporting Extension
 - b. NY State – NYS HERO (Health and Essential Rights Act) Requirements, Residential & Small Business Eviction Moratorium to Jan. 15, 2022
 - c. Chautauqua Co. – Statistics as of 10/2/21: 354 Active Cases, 34 Hospitalized, 899 In Quarantine, Total Deaths 189, Vaccine: 1st dose 71,215 (56.1%), Fully Vaccinated 64,775 (51.0%). CDC Level of Community Transmission – High
- X. Old Business
 - a. Front Door/Window Replacement
 - b. 20 Year + Employee Honor Roll Plan
 - c. Parking on Town Roads/Parking Enforcement
 - d. American Rescue Plan Act Funds – Projects List
 - e. Sewer District Project – RFP Engineering Change Due Date to Nov. 19
 - f. Sewer Engineering Study – Status of CFA Grant Application
 - g. Dog Control – Enumeration Services Process – Began October 1st
 - h. Status of Bridge NY Grant Submission
 - i. Credit Card Processing for Town Clerk and Town Justice
 - j. Potential Combined Highway Garage and Fire Station Building Plans
 - k. Univera Healthcare Satisfaction Survey
- XI. Correspondence
- XII. Reports
 - a. Highway/Cemetery Committee – Dick Watrous
 - b. Highway Superintendent – Bill Himelein (National Grid Utility Pole #211, NYMIR Recommendations, NYS Permit for Painting Parking Lines on Main St
 - c. Recreation Committee – Ernest Roache (Reimburse Families for Soccer Program)
 - d. Assessor – Heather Young
 - e. Town Justice – Denis Cooper (JCAP Grant Submission, Credit Card Processing)
 - f. Planning Board – Don McCord of Small Town Planning Services Proposal
 - g. Community Center – (Generator, Security Cameras, Keyless Entry, AED, Mats)
 - h. Town Clerk/Tax Collector – Sherrie Tanner (Credit Card Processing)
 - i. FL Watershed Foundation – Ed Mulkearn
 - j. FLVFD – Jeff Park (Business Plan, Meeting w/ State Senator/County Executive)
 - k. CEO/Building Inspector – Melanie Eddy (Enforcement Procedures)
 - l. Supervisor – Rebecca Brumagin (August Financials, 2022 Tentative Budget, Zoning Maps – Small Town Planning Services)
- XIII. New Business
 - a. Marijuana Options – Town Board Discussion – Local Law or Resolution
 - b. Hiring of Motor Equipment Operators/Deputy Highway Superintendent
 - c. Local Law/Resolution on Tax Cap
 - d. Letter to NYS DOT re: Sunnyside Picnic Access Area
 - e. City of Erie Adopt A Park Program
 - f. Town of Mina Action Plan re: FLVFD Issues
 - g. Consideration to Waive Town Marriage License Fee for Active Military (\$17.50)
 - h. Chautauqua County Farm Friendliness Survey
 - i. NYMIR Risk Control Inspection Recommendations – Oct. 11, 2021
 - j. Small Town Planning Services Proposal
 - k. Main Street Initiative
 - l. DEC Fishing Access Plantings & Paving
 - m. Future Changes to Public Comments Section of Agenda
 - n. Trick or Treat Hours
 - o. Upcoming Meetings – Special Meeting for Budget Work Session Thurs., Oct. 28 & Approve Preliminary Budget, Public Hearing on Budget and Adoption of Budget Thurs., Nov. 11, Presentations by Engineering Firms Tues., Nov. 23.
- XIV. Payment of Monthly Claims
- XV. Other Business/Actions
- XVI. Adjournment