

Mina Town Board
Organizational and Regular Meeting
Agenda
Thursday, January 14, 2021
7 p.m.

- I. Call to Order
- II. Pledge of Allegiance
- III. Approval of Minutes (December 10, December 28)
- IV. Public Comment/Citizen Concerns From Those Present
- V. Comments/Concerns Raised by Citizens Not Present
- VI. Oath of Office – Martin Proctor, Denis Cooper
- VII. Organizational Meeting
- VIII. Executive Session re: Real Property Issues – Tad Wright
- IX. Novel Coronavirus (COVID-19) Pandemic:
 - a. Federal
 - 1. Congress – Funding Assistance for States & Local Governments
 - b. New York State
 - 1. Governor Cuomo Executive Orders
 - a. # 202: NY PAUSE Emergency Declaration – 90 Updates
 - b. Vaccination Process
 - c. Chautauqua County
 - 1. Reporting Dashboard at County Health Department Website – Statistics as of 1/12/21: 45 total deaths; 42 currently hospitalized; 707 active cases; 5,131 total cases
 - d. Town of Mina – no updated information
- X. Old Business
 - a. Accessible Parking – NYS Highway Work Permit for Town to Paint Stencil
 - b. Harassment and Discrimination Annual Training
 - c. Disposal of Unused Equipment – 1987 John Deere Snow Blower
 - d. Enforcement Procedures
 - e. Request to Close Portion of Klondyke Road
 - f. Front Door/Window Replacement
 - g. 20 Year + Employee Honor Roll
 - h. Dog Control Position – Clymer, French Creek, Mina
 - i. USDA Rural Development – Status of Equipment Grant/Loan
- XI. Correspondence
- XII. Reports
 - a. Highway/Cemetery Committee – Dick Watrous
 - b. Highway Superintendent – Bill Himelein (Dump Truck Order, Tractor Order, National Grid Relocation of Utility Pole #211)
 - c. Recreation Committee – Ernest Roache
 - d. Assessor – Heather Young
 - e. Town Justice – Denis Cooper (JCAP, Single Justice Study with Clymer)
 - f. Planning Board – Moratorium on Solar Panels
 - g. Community Center – (Generator, Security Cameras, Keyless Entry, AED)
 - h. Town Clerk/Tax Collector – Sherrie Tanner
 - i. FL Watershed Foundation – Ed Mulkearn
 - j. FLVFD – Peter Howard – Financial Statements, Fire Department State Study
 - k. CEO/Building Inspector – Melanie Eddy
 - l. Sewer District Workgroup – Marty Proctor
 - m. Supervisor – Rebecca Brumagin (December Financials)
- XIII. New Business

- a. Community Center Cleaner Position
 - b. Resolution for Shared Justice Study – Clymer, French Creek & Mina
 - c. Budget Transfers
 - d. Elected Officials Payments for 2020
 - e. Justice Audit for 2020
 - f. Town Clerk Audit for 2020
 - g. Tax Collector Audit for 2020
 - h. Supervisor’s Books Audit for 2020
 - i. Upcoming Meetings – Regular Meeting – February 11, 2021
- XIV. Payment of Monthly Claims
- XV. Other Business/Actions
- XVI. Adjournment