

July 23, 2015  
Special Meeting

The Mina Town Board met on the above date for a special meeting to discuss the Findley Lake Volunteer Fire Department. Supervisor Brumagin called the meeting to order at 4:00 p.m. and asked the Town Clerk to read the legal notice. The following members and guests were in attendance:

Present: Rebecca Brumagin.....Supervisor  
Dennis Luce.....Councilman  
Dick Watrous.....Councilman  
Dave Wilcox.....Councilman

Absent: Scott Bensink.....Councilman

Attended by: Pete Howard (FLVFD Board), Ray Keith (FLVFD Board), Rick Koerner (RA Koerner & Co.), Brian Locke (FLVFD Board), Jeff Park (FLVFD Board), Howard Raven (FLVFD Board)

Supervisor Brumagin introduced Rick Koerner who works with leadership, organization and board development. Rick offered to help facilitate, coach and encourage the FLVFD board through this process. The FLVFD contract was gone over and it was brought up that the FLVFD board develop a strategic action plan that includes:

- A membership self-assessment and performance evaluation,
- A strengths, weaknesses, opportunities and threats analysis,
- Detailed and measurable action steps with aggressive timelines for improving the fire department's operations
- And, that the FLVFD board present the strategic action plan to the Mina Town Board at the September 10, 2015 meeting of the town board.

The FLVFD Board stated they were doing interviews with department members.

**Executive Session:** At 5:30 pm Councilman Luce made a motion, seconded by Councilman Wilcox to adjourn to Executive Session for contracts. Motion carried. At 5:52 pm Councilman Wilcox moved, seconded by Councilman Watrous to return to regular session. Motion carried unanimously

**New Business:**

- Jeff Richards with the Chautauqua Lake Snowmobile Club approached Supervisor Brumagin and requested a letter of endorsement so they may apply for a grant to purchase a new groomer that would be parked in Findley

Lake. The following resolution presented by motion of Councilman Luce, seconded by Councilman Watrous was passed.

TOWN OF MINA  
Resolution #7-15

WHEREAS, the Chautauqua Lake Snowmobile Club is applying to the New York State Office of Parks, Recreation and Historic Preservation (OPRHP) for a grant under the Recreational Trails Program for a new piece of trail maintenance equipment (A brand new trail groomer) to be located in Findley Lake that will be used to maintain the trails in Findley Lake and the Towns of French Creek and Mina. A portion of the trails affected are within the territorial jurisdiction of your area; and

WHEREAS, not a requirement under the rules of these programs, said not-for-profit corporation has requested the “approval/endorsement of the governing body of the municipality in which the project will be located”;

NOW, THEREFORE, be it resolved by the Town Board of the Town of Mina that this body does hereby approve and endorse the application of the Chautauqua Lake Snowmobile Club for a grant under the Recreational Trails Program for a trail project known as “New Groomer Project” which is located within this community.

Brumagin – aye

Luce – aye

Watrous – aye

Wilcox - aye

- Supervisor Brumagin reported the town needs a permit from the DEC to hang the “200 Dam Good Years” banner across Main Street and Highway Superintendent Scarem will put the banner up. Councilman Watrous made a motion, seconded by Councilman Wilcox for the permit to be from the Town of Mina. Motion passed.  
Ayes – 4 Brumagin, Luce, Watrous, Wilcox  
Nays – 0
- The Findley Lake Chamber of Commerce requested Supervisor Brumagin and Watershed Foundation president Ed Mulkearn attend its August meeting and give the “Sewer Project Summary” that was presented at the Findley Lake Watershed Foundation annual meeting.

- Supervisor Brumagin reported that prior to the next town board meeting she would like to meet with Councilman Wilcox to review the RFP (responses for administrative services) for the sewer project.
- Water Quality Improvement Project Program (WQIP) Round 12 application is due by July 31, 2015 for the Town of Mina. Clay Falls with Hill Engineering and Rebecca Brumagin will prepare the application and will request \$2.5 million. Councilman Wilcox made a motion seconded by Councilman Luce to adopt resolution #8-15 for the WQIP.  
Brumagin – aye  
Luce – aye  
Watrous – aye  
Wilcox – aye
- Environmental review SEQR. Councilman Watrous made a motion seconded by Councilman Wilcox for the SEQR. Motion carried unanimously.  
Ayes – 4 Brumagin, Luce, Watrous, Wilcox  
Nays – 0
- Supervisor Brumagin reported the new excavator was delivered to the Highway Department earlier today.

**Payment of Claims:**

- Payment of Claims – The claims were examined. Councilman Wilcox moved, seconded by Councilman Watrous, to pay the claims. In the General Fund claim #172 and #173 in the amount of \$21,300.00 were approved to pay. Motion carried unanimously.  
Approved: Ayes – 4 Brumagin, Luce, Watrous, Wilcox  
Nays – 0

**Other Business:**

- Supervisor Brumagin reported she had discussed with Shirley Pound of Pine Junction regarding the” open container law” and both are looking further into it.

As there was no further business to come before the Board, Councilman Wilcox moved to adjourn the meeting at 6:05 p.m.

Respectfully submitted,

Sherrie R. Tanner  
Town Clerk