

September 4, 2014

The Mina Town Board met on the above date for the regular meeting. Supervisor Brumagin called the meeting to order at 7:00 p.m. by leading with the Pledge of Allegiance to the flag. The following members and guests were in attendance:

Present: Rebecca Brumagin.....Supervisor
Scott Bensink.....Councilman
Dennis LuceCouncilman
Dick Watrous.....Councilman
Dave Wilcox.....Councilman

Attended by: Dennis Brumagin (7:05), Ed Mulkearn (7:05), Nancy Roche (8:05), Heather Young-Deyell

Minutes: Motion was made by Councilman Luce and seconded by Councilman Wilcox to accept the minutes of August 14, 2014 as presented. Motion carried unanimously.

Comments/Concerns from those present: Supervisor Brumagin introduced Heather Young-Deyell, the new assessor to the Town Board. Heather gave her report and told about her experience as an assessor.

Comments/Concerns from those not present: None

Old Business:

- Findley Lake Dam Repair Project:
 - Dennis Brumagin reported that the Findley Lake Watershed Foundation had submitted two grant applications.
- Sewer Workgroup:
 - Once the hardship survey for the Smart Growth Assessment Form for Intended Use Plan is completed the town can move forward on funding requests.
- Supervisor Brumagin completed the New York State Comptroller Report/Corrective Action Response. Councilman Bensink made a motion seconded by Councilman Luce to approve the Corrective Action Response. Motion carried unanimously.
- Supervisor Brumagin reported Stohl Remediation Services has completed taking out the old gym floor. Quotes for painting walls and ceiling in the gym will be looked at.
- Supervisor Brumagin spoke with Dan Norcross on the situation with the quality of the water in the Community Center. Councilmen Luce and Wilcox volunteered to assist Supervisor Brumagin with securing estimates from Well Companies and Plumbers on fixing the well.
- Supervisor Brumagin put together the results of a Hazard Assessment Survey from PESHHA and reviewed the results with the Board. Councilman Bensink made a motion seconded by Councilman Luce to post the results of the survey. Motion carried.
Results of the vote:
Supervisor Brumagin Voting aye
Councilman Bensink Voting aye
Councilman Luce Voting aye
Councilman Watrous Voting aye
Councilman Wilcox Voting aye
- Councilman Luce reported he sent a letter and the town board's resolution to the State to try to get the speed limit reduced on Route 430 but had not heard back from them.

Correspondence:

- Northern District of Ohio United States Bankruptcy Court – Kiebler Recreation LLC
- Federal Emergency Management Agency – Flood risk in your community
- Time Warner Cable – News you share, Franchise documentation
- Fairpoint Communications – Business Bundle
- State of New York Department of Public Service – Lifeline awareness
- Pamela Thomson Chautauqua County Real Property Tax Services – County-Foreclosed properties sold this year

Reports:

- Recreation Committee – Masonic Golf Outing to be held on October 10, 2014 will benefit the Findley Lake Youth Recreation gymnasium volleyball net and equipment. Nancy Roche reported that the Recreation Committee has submitted a grant request to the Findley Lake Community Foundation to resurface the tennis courts.
- Town Clerk – The Town Clerk’s report was handed out reporting the collection of fees and sales of \$15,619.00 for the month of August 2014. She has paid the Supervisor \$1,885.52, NYS Health Department for Marriage Licenses \$90.00, Ag and Markets for dogs, \$31.00, and the DEC \$13,612.48.
- Findley Lake Watershed Foundation – Ed Mulkearn reported that they received an NYS invitation to submit a grant for the dam repair. Councilman Watrous made a motion seconded by Councilman Wilcox for the Town Board to approve the submission of the grant. Motion passed.
Aye – 5 Brumagin, Bensink, Luce, Watrous, Wilcox
Nay - 0
Ed Mulkearn reported that they have received a couple of engineering bills on the work on the dam so would like the Board to release the \$5,000.00 budgeted in 2014 for the Watershed Foundation toward the project.
- CEO/Building Inspector – Melanie Eddy’s report was handed out.
- Dog Control – Sandy Kochanowski reported to Supervisor Brumagin that she no longer has the kennels for dogs and that the town will need to enter into a contract with the humane society for boarding dogs.

New Business:

- Dates were established for the budget process: the tentative budget, October 9, 2014, work session to approve preliminary budget, October 16, 2014, public hearing, October 30, 2014, and adoption of budget, November 13, 2014.
- Supervisor Brumagin reported Wendy Shepherd from Univera will attend the October Town Board Meeting regarding Health Insurance Options.
- Supervisor Brumagin reported that a resolution is needed for the New York State Retirement Fund Standard Day and Reporting Resolution. Councilman Luce made a motion seconded by Councilman Wilcox to approve the following resolution. Motion carried.

Resolution #9-14

New York State Retirement Fund Standard Work Day and Reporting Resolution

BE IT RESOLVED, that the Town of Mina hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New

York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Town of Mina
 Standard Work Day
 September 4, 2014

| Title | Name | Standard Work Day | Term Begins/Ends | Participates in Employer's Time Keeping System (Y/N) | Days/Months (based on Record of Activities) | Tier 1 (Check only if member is in Tier 1) |
|----------------------------|----------------------|-------------------|------------------|--|---|--|
| Elected Officials | | | | | | |
| Town Clerk | Sherrie Tanner | 7 | 1/1/14-12/31/17 | N | 17.43 | |
| Highway Superintendent | Paul Scarem | 8 | 1/1/14-12/31/17 | N | 32.22 | X |
| Town Justice | Denis Cooper | 7 | 1/1/14-12/31/17 | N | 1.83 | |
| Board Member | Scott Bensink | 7 | 1/1/12-12/31/15 | N | 0.76 | |
| Appointed Officials | | | | | | |
| Building Inspector/CEO | Melanie Eddy | 7 | 1/1/14-12/31/14 | N | 2.82 | |
| Assessor | Heather Young-Deyell | 7 | 8/4/14-9/30/19 | Y | N/A | |
| Zoning Clerk | Ann Gilbert | 7 | 1/1/14-12/31/14 | Y | N/A | |
| Dog Control Officer | Sandra Kochanowski | 7 | 1/1/14-12/31/14 | Y | N/A | |

Results of the vote:

Supervisor Brumagin Voting aye
 Councilman Bensink Voting aye
 Councilman Luce Voting aye
 Councilman Watrous Voting aye
 Councilman Wilcox Voting aye

- A quote from John Curtiss Design, Inc. in the amount of \$2184.00 was reviewed for a volleyball system for the gym. Councilman Bensink made a motion seconded by Councilman Wilcox to order the system. Motion carried.

Councilman Bensink Voting aye
 Councilman Luce Voting aye
 Councilman Watrous Voting aye
 Councilman Wilcox Voting aye

Payment of Monthly Claims/Transfers:

Payment of Monthly Claims/Transfers – The monthly claims were examined and Councilman Luce moved, seconded by Councilman Bensink, to add Aaction Environmental Services to the general abstract and pay the monthly claims. In the General Fund claim #229 through #250 in the amount of \$13,258.26 and in the Highway Fund, claim #102H through #109H in the amount of \$5,259.12. Motion carried unanimously.

Approved: Ayes - 5 Brumagin, Bensink, Luce, Watrous, Wilcox
Nays – 0

As there was no further business to come before the Board, Councilman Watrous moved to adjourn the meeting at 8:35 p.m.

Respectfully submitted,

Sherrie R. Tanner, Town Clerk