

September 10, 2015

The Mina Town Board met on the above date for the regular meeting. Supervisor Brumagin called the meeting to order at 7:00 p.m. by leading with the Pledge of Allegiance to the flag. The following members and guests were in attendance:

Present: Rebecca Brumagin.....Supervisor
Scott Bensink.....Councilman (7:05)
Dennis Luce.....Councilman
Dick Watrous.....Councilman

Absent: Dave Wilcox.....Councilman

Attended by: Bill Himelein, David Himelein (Chautauqua County Legislator), Peter Howard (FLVFD Board), MaryLou Keith (FLVFD), Ray Keith (FLVFD Board), Brian Locke (FLVFD Board), Jeffrey Park (FLVFD Board), Howard Raven (FLVFD Board), Sherri Schenk

Minutes: Motion was made by Councilman Luce and seconded by Councilman Watrous to accept the minutes of the August 13, 2015 regular meeting as presented. Motion carried unanimously.

Comments/Concerns from those present: none

Comments/Concerns from those not present: none

Presentation by FLVFD Board: Jeff Park reported that the FLVFD board met on September 8, 2015 with 12 to 14 FLVFD members present at the meeting. Jeff reported there were 10 individuals who committed to continue serving with the department. The FLVFD board informed the membership that the FLVFD minutes need to be not only be stored on their computer but also they are to be printed out. The FLVFD board is responding to fire calls. The board requested more time on their plan of action as they have been working diligently on gathering information so they can formulate a plan to submit to the town board. They will report back to the Mina Town Board on the 8th of October with updates. Supervisor Brumagin wanted to publicly thank each of the five men for the time and effort they have put into assisting the FLVFD.

Old Business:

- Sewer Project: Supervisor Brumagin reported that she had not had a chance to meet with Councilman Wilcox on the Administrative/Fiscal Advisor response for proposals.
- Dam Repair Project/Grant: Supervisor Brumagin reported a formal letter was received stating the Findley Lake Watershed Foundation was awarded \$50,000.00 for a USDA Grant.
- Electric/Gas Supplier Options: Councilman Bensink reported he checked into other options but there was really no difference so he recommended not pursuing anything different at this time.
- Justice Court: Supervisor Brumagin reported that the town will be looking for a new Court Security Officer and that in the requirements they must be also currently employed elsewhere as a police officer or deputy sheriff to be eligible.
- Budget Schedule: The following dates were discussed, October 8th regular Town Board Meeting and present the budget, October 15th preliminary budget, November 3rd regular Town Board Meeting and public hearing on budget, November 19th adopt budget.

Correspondence:

- Time Warner Cable – Newsletters, keeping us apprised of developments and documentation regarding franchise fee.
- Tom & Karen Saginak – letter for Highway Superintendent regarding water drainage problems.

Executive Session: At 7:56 pm Councilman Luce made a motion, seconded by Councilman Bensink to adjourn to Executive Session for contracts and personnel. Motion carried. At 8:15 pm Councilman Bensink moved seconded by Councilman Watrous to return to regular session. Motion carried unanimously.

Reports:

- Highway – It had been requested that the county lift the six-ton limit on Mann Road but the county informed the highway superintendent that they would not do that.
- Assessor – Heather Young-Deyell’s report for August 2015 was handed out. Councilman Luce has been working with the assessor and has checked with James B. Schwab regarding options to handle the large volume of printing for the reassessment.
- Community Center Facility – Supervisor Brumagin reported she has spoken with Highway Superintendent Scarem about the two dead trees in front of the building and the highway crew will be taking them down within a couple of weeks.
- Town Clerk – The Town Clerk’s report was distributed reporting the collection of fees and sales of \$17,138.00 for the month of August 2015. She has paid the Supervisor \$3,866.95 NYS Ag and Markets for dogs, \$32.00, NYS Health Dept. \$135.00 and NYS DEC \$13,104.05.
- Findley Lake Area Chamber of Commerce – Sherri Schenk reported that the Harvest Fest went very well and was successful. They had an art show and increased number of vendors. November 7, 2015 is the Library’s craft show and November 14, 2015 from 10 am to 4 pm is Christmas thru the Village.
- CEO/Building Inspector – Zoning Clerk requested online security for their computer. Councilman Luce will check into this. The monthly report was not distributed and will be emailed to board members.
- Supervisor - Rebecca Brumagin distributed the financial statements through August 31, 2015.

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New Business:

- Supervisor Brumagin reported a letter of resignation has been received from Jeanette Zook, Community Center cleaning staff effective September 30, 2015.

Payment of Monthly Claims/Transfers:

- Payment of Monthly Claims/Transfers – The monthly claims were examined. Councilman Bensink moved, seconded by Councilman Luce, to pay the monthly claims. In the General Fund claim #209 through #232 in the amount of \$11,559.24 and in the Highway Fund, claim #102H through #113H in the amount of \$125,158.87 were approved to pay. Motion carried unanimously.

Approved: Ayes – 4 Brumagin, Bensink, Luce, Watrous
Nays – 0

Other Business/Actions:

- Supervisor Brumagin made a motion seconded by Councilman Watrous that, based upon the work and progress made by the Findley Lake Volunteer Fire Department Board, the contract for fire services with the Findley Lake Volunteer Fire Department be extended until December 31, 2015. The motion carried unanimously.

Ayes – 4 Brumagin, Bensink, Luce, Watrous
Nays – 0

- Councilman Luce made a motion seconded by Councilman Watrous to reimburse the deductible amount to the individual whose car was damaged when a limb fell out of a tree and damaged their vehicle that was parked in front of the Community Center. Motion carried unanimously.

Ayes – 4 Brumagin, Bensink, Luce, Watrous
Nays - 0

As there was no further business to come before the Board, Councilman Bensink moved to adjourn the meeting at 8:19 p.m.

Respectfully submitted,

Sherrie R. Tanner
Town Clerk