

July 14, 2016

The Mina Town Board met on the above date for the regular meeting. Supervisor Brumagin called the meeting to order at 7:00 p.m. by leading with the Pledge of Allegiance to the flag. The following members and guests were in attendance:

Present:       Rebecca Brumagin.....Supervisor  
                  Bill Himelein.....Councilman  
                  Dennis Luce.....Councilman  
                  Dave Wilcox.....Councilman (7:03)  
                  Dick Watrous.....Councilman

Attended by: Fran Galdon (Paradise Bay Campground 8:00), Melissa Gibbons, Sue Helfert (Paradise Bay Campground 8:00), Pete Howard (FLVFD Board 7:10), Brian Locke (FLVFD Board 7:10), Jennifer Mazur (Paradise Bay Campground 8:00), Ed Mulkearn (Findley Lake Watershed Foundation 8:15), Jeff Park (FLVFD Board 7:10), Stacie Peterson (Paradise Bay Campground 8:00), Howard Raven (FLVFD Board 7:10) Paul Scarem (Highway Superintendent), Sherri Schenk, Craig Tenbuckel, Phyllis Tenbuckel

**Minutes:** Motion was made by Councilman Luce and seconded by Councilman Wilcox to accept the minutes of the June 9, 2016 regular meeting as presented. Motion carried unanimously.

**Comments/Concerns from those present:** None

**Comments/Concerns from those not present:** None

**Reports:**

- Highway Superintendent – Paul Scarem reported that the new pick-up truck was delivered and, since the color wasn't designated on the order, VanBortel ordered it in gray. It came without a bed liner so Superintendent Scarem built one out of plywood and installed it himself. Paul reported he spoke with Mary Ford about the trees on the corner of Pleasant Street and Routes 426/430 and they are not interested in cutting the trees down but will allow the town to trim the trees back so the street sign and stop sign can be seen. It was reported that trees at the south end of Ball Diamond Road where it intersects with Shadyside Road also need trimmed back. Superintendent Scarem reported that the 2003 International truck is being worked on. The truck box is off and they are taking the cab off also.
- Highway/Cemetery Committee – Councilman Himelein reported the under carriage washer is in and Doug Stossmeister is getting the well system at the highway barn up to date and looking into a new bladder tank. Councilman Watrous reported the search for a replacement truck is still ongoing.

**Executive Session:** At 7:07 pm Councilman Wilcox made a motion, seconded by Councilman Luce to adjourn to Executive Session for a contractual matter. Motion carried. At 8:16 pm Councilman Watrous moved seconded by Councilman Wilcox to return to regular session. Motion carried unanimously.

**Comments/Concerns from those present:**

- Jennifer Mazur asked to speak with the Town Board regarding concerns about the crosswalk at Paradise Bay. She presented information from their campers expressing concerns about crossing the road. She asked that the town consider additional safety measures including a better marked crosswalk with signage, rumble strips on the curve and reduced speed limit for drivers heading north on Shadyside Road. Discussion was held with town board members and others from Paradise Bay. The issue of Paradise Bay's increase in business volume and having children cross the road for activities in the pavilion was mentioned. The Town Supervisor will review the handouts provided and will talk with the Town Attorney. She will work with representatives from Paradise Bay regarding the signage and crosswalk previously installed by the Town and the other items they are now requesting.

### **Reports:**

- Findley Lake Watershed Foundation – Ed Mulkearn reported the Annual Meeting will be held on Saturday July 16, 2016 at Camp Findley. He reported that the papers were signed on the Dam Breakwall Repair Project on the grant that Dennis Brumagin worked on with Tom Becker from the USDA. He reported that he is working with County Legislator Himelein on requesting approximately \$140,000.00 of emergency bed tax money to go towards the dam breakwall repair project. Harry Sicherman Consultant from Sicherman & Associates informed the Findley Lake Watershed Foundation that the OCR grant is only good until the end of 2016 so Ed thought they'd like to start the project by early fall. Councilman Luce said the lake looks good in regard to weed harvesting.

### **Old Business:**

- Sewerage Project – It was reported the town received the map, plan and invoice from Clay Falls. It is getting close to the district formation process.
- Well/Water Issues – Castor Well Drilling from Ashville, NY has submitted a quote and it was suggested to have Dan Norcross contact Jones Well Drilling from Randolph, NY and Ehmke Well Drillers from Silver Creek, NY to get quotes from both of these well drilling companies as well. The town board will review the quotes at the next meeting.
- Supervisor Brumagin will follow up with the Town Attorney again regarding the Don Proctor Shadyside property request.
- Supervisor Brumagin contacted Vidal Electric about a backup generator. They will walk through the facility and make a recommendation regarding options for the the generator.
- Paradise Bay Pedestrian Crossing – Supervisor Brumagin will contact Tad Wright to see what options the Town can consider.
- Holiday Decorations – Supervisor Brumagin received an email from National Grid stating there would be an annual charge instead of a onetime charge so she has requested additional clarification.
- Mina Former Landfill Property – Ben and Tina Burgess sent the town a check for cutting hay from the former landfill property as agreed.
- Solicitation policy – The town clerk reported she has checked with a few towns on their solicitation policies. The Town of Ellery sent a copy of their policy and it was forwarded to the Town of Mina Attorney to review for recommendations.
- No Parking signs – Discussion was held on the “no parking” signs that were posted on School Street and Shadyside Road.

### **Correspondence:**

- Charter Communications – ongoing developments affecting subscribers, notification of completed merger with Time Warner Cable, contact information.
- Rebecca Brumagin and family – Thank you note for the flowers in memory of her husband, Dennis Brumagin.
- Findley Lake Community Foundation – Invitation to their “Friend Raiser” held on July 2.
- Sherman Central School – Thank you for donation to 2016 after prom event
- NYS Attorney General’s Office – Going solar, tips and considerations for homeowners
- FLVFD – Financials for June 2016 and Policy #9-12
- NYS Public Service Commission – Update and clarify wireless pole attachment protections. 2015 compliance report on stray voltage testing and inspections as required by the electric safety standards.
- H. Sicherman & Co. – Section 3 report on the Findley Lake Dam project.
- Chautauqua County Dept. of Health – Water test results
- Chautauqua County Soil and Water Conservation District – Looking for state funding to provide hydroseeding throughout the county.
- NYS Homes and Community Renewal – Request for project status.
- Chautauqua County Humane Society – Stray holding location change.
- NYS Department of Taxation and Finance – Notice of tentative state equalization rate

**Reports:**

- Recreation Committee – Summer recreation is going well. Findley Lake Community Foundation is sponsoring a children’s program by Nan Hoffman.
- Assessor – Heather Young-Deyell’s report for June 2016 was distributed. She reported the Final Assessment Roll for 2016 has been filed with the Real Property Tax Department and in 2-3 weeks the determination for the equalization rate will be given.
- CEO/Building Inspector – Melanie Eddy’s report for June 2016 was handed out.
- Community Center – Supervisor Brumagin reported Snappy Snippers installed a new floor in the room they rent. With Dan Norcross out of town, other volunteers are assisting with Community Center maintenance. John Skellie has been mowing the lawn at the Community Center and Dave Brumagin has been called on to do some troubleshooting after the electric was out. Barb Cooper is spraying for yellow jackets that had been reported in the small playground area. Superintendent Scarem removed the old tree in that same area and a time capsule was not found. A letter and request was received about an AED (automated external defibrillator) being at the facility. Three sets of bi-fold doors are being ordered for the Findley Lake Nature Center Room, the Town of Mina Historian Room and the Findley Lake & Mina Historical Society Room.
- Town Clerk/Tax Collector – The Town Clerk’s report was distributed reporting the collection of fees and sales of \$2,607.00 for the month of June 2016. She has paid the Supervisor \$1,942.84, NYS Ag and Markets for dogs, \$31.00, NYS Department of Health for marriage licenses \$112.50 and NYS DEC \$520.66.
- Findley Lake Area Chamber of Commerce – Sherri Schenk reported they are having the around the lake yard sale on August 6, 2016 and you can sign up for that at Secret Cubby, Lakeside Market or Our Own Candle Company.
- Supervisor - Rebecca Brumagin distributed the financial statements through June 30, 2016 and stated the budget process would be discussed at the next meeting.

**New Business:**

- Bus Garage Rental - Discussion was held. Councilman Himelein stated that he thinks that there is enough room to store both the Findley Lake Fire Department Antique Fire

Truck and the Historical Society logs for the log cabin in one bay. Councilman Luce made a motion seconded by Councilman Wilcox to store the Antique Fire Truck and the historical Society logs in the first bay of the bus garage at no cost to either organization. Motion passed.

Ayes – 5 Brumagin, Himelein, Luce, Watrous, Wilcox

Nays – 0

- Councilman Himelein turned in his reported hours for January 2016 through March 2016 as required for retirement reporting. Councilman Watrous made a motion seconded by Councilman Luce to accept the report and for the clerk to post the report. Motion carried. Ayes – 5 Brumagin, Himelein, Luce, Watrous, Wilcox  
Nays – 0
- Road Obstacles – Supervisor Brumagin reported she spoke with the owners of the Post Office regarding the pine trees on the corner of Pleasant Street and Routes 426/430. They have agreed to allow Superintendent Scarem to cut the branches at the bottom of the trees and trim back other branches as necessary to make visibility clearer at the intersection.
- Supervisor Brumagin checking on municipal law regarding hiring an officer to issue parking tickets in “no parking” zones around town. She will discuss further with the Town Attorney.
- Supervisor Brumagin recommended giving a gift certificate to Rich Koerner for the pro bono consulting work he did with the Findley Lake Volunteer Fire Department.

**Payment of Monthly Claims/Transfers:**

- Payment of Monthly Claims/Transfers – The monthly claims were examined. Councilman Luce moved, seconded by Councilman Wilcox, to pay the monthly claims. In the General Fund claim #158 through #201 in the amount of \$17,806.61 and in the Highway Fund, claim #80H through #92H in the amount of \$112,182.51 were approved to pay. Motion carried unanimously.

Approved: Ayes – 5 Brumagin, Himelein, Luce, Watrous, Wilcox

Nays – 0

**Executive Session:** At 9:13 pm Supervisor Brumagin made a motion, seconded by Councilman Himelein to adjourn to Executive Session for a personnel matter. Motion carried. At 9:24 pm Councilman Luce moved seconded by Councilman Wilcox to return to regular session. Motion carried unanimously.

Next meeting will be held August 11, 2016.

As there was no further business to come before the Board, Supervisor Brumagin moved seconded by Councilman Watrous to adjourn the meeting at 9:25 p.m.

Respectfully submitted,

Sherrie R. Tanner  
Town Clerk