

April 9, 2015

The Mina Town Board met on the above date for the regular meeting. Supervisor Brumagin called the meeting to order at 7:02 p.m. by leading with the Pledge of Allegiance to the flag. The following members and guests were in attendance:

Present: Rebecca Brumagin.....Supervisor
Scott Bensink.....Councilman
Dick Watrous.....Councilman

Absent: Dennis Luce.....Councilman
Dave Wilcox.....Councilman

Attended by: Michael Gradler (7:30), Jack Hamilton (FLVFD), Tammy Hamilton (FLVFD) (7:20), Randy Hamilton (FLVFD), Bill Himelein, David Himelein (Chautauqua County Legislator), MaryLou Keith (FLVFD), Ray Keith (FLVFD), Dan Norcross, Paul Scarem (Mina Highway Superintendent), Sherri Schenk

Minutes: Motion was made by Councilman Bensink and seconded by Councilman Watrous to accept the minutes of March 19, 2015 as presented. Motion carried unanimously.

Comments/Concerns from those present:

- Fire Chief Jack Hamilton shared that the information provided to the town board and reflected in the February meeting minutes was not accurate in regard to the recording of responders to a call. It is not done automatically as was reported but each responder must return to the fire hall and record the fact that they responded to the call.
- Bill Himelein was checking on the bus garage lease between the town and the Insulation Guys which expires in September of 2015.
- Dan Norcross wanted to thank the highway crew for the excellent job they did throughout the winter months with maintaining the roads “job well done”.

Comments/Concerns from those not present: None

Old Business:

- Dam Repair Project/Grant
 - Supervisor Brumagin reported that the checking account with Community Bank has been established.
 - Supervisor Brumagin reported that authorized signers need to be established and the Town Supervisor may not be one of them as that position has to verify the approval of the signatories. Councilman Watrous made a motion, seconded by Councilman Bensink for Dennis Luce, Deputy Supervisor, Sherrie Tanner, Town Clerk and Christine Ball, Supervisor’s Bookkeeper to be the three individuals approved as authorized signors with two of the three signatures required. All were in favor and the motion passed.
Ayes - 3 Brumagin, Bensink, Watrous
Nays – 0

New Business:

- Supervisor Brumagin reported that the Town Clerk and Tax Collector Audits for 2014 were completed and passed them out for the councilmen to review and sign off.

Payment of Monthly Claims/Transfers:

- Payment of Monthly Claims/Transfers – The monthly claims were examined and Supervisor Brumagin asked Dan Norcross to explain the Spaeder bill as the boilers for the Community Center recently required some repairs. Councilman Bensink moved, seconded by Councilman Watrous, to pay the monthly claims. In the General Fund claim #42 through #90 in the amount of \$20,508.39 and in the Highway Fund, claim #43H through #52H in the amount of \$34,677.13 were approved to pay. Motion carried unanimously.
Approved: Ayes - 3 Brumagin, Bensink, Watrous
Nays – 0
- Supervisor Brumagin passed out the budget transfers for 2014. After examination Councilman Bensink made a motion, seconded by Councilman Watrous, to accept the transfers. Motion carried unanimously.
- Supervisor Brumagin reported that the 2014 annual report has been filed with the NYS Comptroller's Office and any interested parties may view it in the Town Clerk's office during her normal business hours.

Old Business:

- Supervisor Brumagin reported that the sewer work group met and the deadline was not missed for the grant as previously reported; a form letter was erroneously sent to the town and the deadline isn't due until February of 2016. The work group is looking into potential grant funding to supplement a NYS Environmental Facilities Corp. loan and into retaining counsel for the establishment of a district. An action plan and schedule of activities will be prepared.

Reports:

- Assessor - Heather Young-Deyell's report for March 2015 was handed out. Supervisor Brumagin reported that a Coordinated Assessment Program (CAP) meeting was held. Heather reported that she will begin a full revaluation shortly after grievance day. Vacant land is what has been determined to need the greatest adjustment.
- Supervisor Brumagin reported that she has spoken with Dave White, French Creek Supervisor, regarding the damage that was done at the town barn and the towns have decided to split the cost.
- Highway Committee – Councilman Bensink reported that the highway committee met with Superintendent Scarem and they are looking at excavator options. They will assess options and bring a recommendation to the board. The committee also asked Superintendent Scarem to submit a machinery inventory list, which he brought to the meeting.
- CEO/Building Inspector – Melanie Eddy's report for March 2015 was handed out.
- Town Clerk – The Town Clerk's report was distributed reporting the collection of fees and sales of \$1,901.00 for the month of March 2015. She has paid the Supervisor \$1,630.58, NYS Ag and Markets for dogs, \$20.00, and NYS DEC \$250.42. She reported that Southern Tier West is working on a grant for the town's minutes to be archived.
- Supervisor - Rebecca Brumagin distributed the financial statements through March 31, 2015.

Correspondence:

- Time Warner Cable – Developments affecting Time Warner Cable subscribers.
- Governor Cuomo – E-mail in response to note Superintendent Scarem sent regarding CHIPS money.
- Chautauqua County Visitors Bureau – Invitation to dinner meeting.

- Public Agency Training Council – Public Safety Continuing Education Training Seminar sponsored by the Abington Police Department.

New Business:

- Jack Hamilton expressed a need to extend the Findley Lake Volunteer Fire Department contract beyond June 30, 2015 stating that they couldn't fix in six months the problems in the department that have worsened over four years.
- Bill Himelein questioned what was going on with the pond by the tennis courts that are owned by the FLVFD. Jack Hamilton stated that members of the fire department are working on trying to get something done with it but if they fill in the pond the DEC will require that another pond be dug as it considered wetlands. Bill wondered if they dug it out if a fence would be put up around it.
- The Town was contacted on the sap buckets that were hung in the Mina Cemetery. The issue has been resolved and the owner of the buckets will remove them.
- Representatives from NYS DEC said that they put in their budget for this coming year to have money set aside to replace the tree that was taken down at the State Fishing Access location and the trees that were trimmed. They don't know if the funds will be approved. Supervisor Brumagin put a note in the Tapestry newsletter that if anyone is interested in being on a committee to replace the trees and beautify the property to contact the town office.
- Supervisor Brumagin will call the County Executive to let him know that the town is interested in participating in the property tax freeze program. She shared that the CAP (Coordinated Assessment Program) is not eligible for the rebate as it was enacted prior to 2012.

Executive Session: At 7:43 pm Councilman Watrous made a motion, seconded by Councilman Bensink to adjourn to Executive Session for contracts and personnel matters. Motion carried. At 8:45 pm Councilman Luce moved seconded by Councilman Watrous to return to regular session. Motion carried unanimously.

Supervisor Brumagin expressed sympathy to Michael Gradler concerning the passing of one of his brothers.

As there was no further business to come before the Board, Councilman Bensink moved to adjourn the meeting at 8:47 p.m.

Respectfully submitted,

Sherrie R. Tanner, Town Clerk