

April 14, 2016

The Mina Town Board met on the above date for the regular meeting. Supervisor Brumagin called the meeting to order at 7:00 p.m. by leading with the Pledge of Allegiance to the flag. The following members and guests were in attendance:

Present: Rebecca Brumagin.....Supervisor
Bill Himelein.....Councilman
Dennis Luce.....Councilman
Dick Watrous.....Councilman

Absent: Dave Wilcox.....Councilman

Attended by: Randy Hamilton (FLVFD), Brian Locke (FLVFD Board), Howard Raven (FLVFD Board), Nancy Roche (Mina Recreation Committee), Tom Roche, Paul Scarem (Highway Superintendent), Sherri Schenk

Minutes: Motion was made by Councilman Luce and seconded by Councilman Himelein to accept the minutes of the March 24, 2016 regular meeting as presented. Motion carried unanimously.

Comments/Concerns from those present:

- Nancy Roche reported that the Mina Recreation Committee met and is looking into the resurfacing of the tennis courts. They have secured a grant from the Findley Lake Community Foundation contingent upon town funding. She is requesting the town’s assistance. Supervisor Brumagin shared that there is money in the contingency account but it may need to be used for the dam project, which is a higher priority. Nancy thanked the board for its consideration of the request.
- Brian Locke stated that the recent flyers in the Post Office from the FLVFD were ones Sherri Schenk was replenishing from last year and that the FLVFD board had not requested their distribution.
- Sherri Schenk asked if the NYSDEC was going to remove any more trees at the Fishing Access Area. Supervisor Brumagin stated that as far as she is aware they were done with the cutting of the trees but may be planting other trees.

Comments/Concerns from those not present: None

Reports:

- Highway Superintendent – Superintendent Scarem reported that two of the dump trucks cannot pass inspection until major work is done on them. The 1997 truck is being taken out of service for now and he discussed options for costly repairs to the 2002 truck because of salt corrosion. He also reported there has been 168” of snow so far this season.

Old Business:

- Sewerage Project – Supervisor Brumagin reported that a meeting was held on March 29, 2016 to review flowage calculations and update the list of commercial properties.
- Supervisor Brumagin will contact Don Proctor to get exact location and more information regarding the Shadyside property and adjacent right of way that Don Proctor has asked about.
- Generator Back-up – It was reported that the town should have National Grid assess the single phase verses triple phase electricity being used in the building to determine if a change is necessary.
- Councilman Luce reported he had received correspondence from NYSDOT stating a traffic engineering investigation has been initiated regarding lowering the speed limit on Route 430 west of the hamlet.

- Supervisor Brumagin reported that an e-mail has been sent to the Town Attorney requesting additional guidance on the proposed pedestrian crossing at Paradise Bay Campgrounds.
- Supervisor Brumagin reported when she speaks with National Grid about the generator she will also inquire about the utility poles for the holiday decorations.
- The 2016 contract with Chautauqua County for Court Security was received; Supervisor Brumagin will sign and have notarized and mail a copy back to the County.
- Supervisor Brumagin reported that the town attorney had a deed search conducted on the Mina cemetery property boundaries and reported the deeds are correct but the tax map and the county GIS are wrong. Further information from the attorney is needed to determine what is required to rectify the situation.

Correspondence:

- Time Warner Cable – News to Share & ongoing efforts affecting subscribers
- Association of Towns – Revised Constitution and Bylaws and jigsaw puzzle (Supervisor Brumagin donated the puzzle to Young At Heart)
- New York State and Local Retirement System – Semiannual newsletter for Employees’ Retirement System
- NYSDOT - Response to request for speed limit reduction on Route 430
- Alexander Findley Community Library – Not hosting the Wednesday night concerts at the Gazebo but are looking into new events/programs to add to the summer schedule
- The American Red Cross – Looking for nominations for Hometown Hero’s
- Chautauqua County Board of Elections – Informing the town that they will be utilizing the Community Center on Tuesday, 4/19/16 for the Presidential Primary Election with polling hours from noon until 9:00 p.m.
- Chautauqua County Dept. of Health – A water sample was taken at the Community Center and is “Satisfactory for Human Consumption”
- FLVFD – Financials were dropped off to the town office and will be emailed to the town board.
- William Himelein – Notification to vacate two bays of the Bus Garage on 4/30/16
- NYSDEC – Certified mail on notice of application for Beckerink Gravel Pit Expansion
- NYMIR – Notice of 2016 Annual Meeting
- NYS Floodplain & Stormwater managers Association – Fifteenth Annual Meeting
- Cornell Local Roads Program – 2016 Highway School schedule
- Chautauqua Home Rehabilitation & Improvement Corporation – Golf Tournament

Reports:

- Assessor – Heather Young-Deyell’s report for March 2016 was distributed. The last scheduled date for the informal hearings on property reassessments is April 25, 2016. Second notices will be mailed by May 1, 2016 to all property owners that had an informal hearing. The date for the Town of Mina Board of Assessment Review hearing is Tuesday, May 24, 2016 with a possibility that a second date may be required since it’s a re-assessment year.
- Town Justice – Supervisor Brumagin reported she received a phone call from the Dog Control Officer asking about the requirement for her to attend court in person after mailing out unlicensed dog tickets. The matter will be looked into.
- Community Center – Supervisor Brumagin commented on how nice the floors look since the cleaning person has waxed them. The Assessor/Code Officer’s floor as well as the Justice’s floors will be done next.
- CEO/Building Inspector – Melanie Eddy’s report for March 2016 was handed out.
- Town Clerk/Tax Collector – The Town Clerk’s report was distributed reporting the collection of fees and sales of \$1,983.25 for the month of March 2016. She has paid the Supervisor \$1,695.51, NYS Ag and Markets for dogs, \$29.00, NYS Department of Health for marriage licenses \$22.50 and NYS DEC \$236.24. She reported she would turn in the tax roll on Friday morning to the County with 104 parcels left uncollected.

- Findley Lake Area Chamber of Commerce – Sherri Schenk reported May 4th as Highway clean-up with May 5, 2016 as the rain date at 9:00 a.m. and 5:30 p.m. Memorial Day Week-end they are having a “Spring Fling” Saturday & Sunday. There will be an Art Show and Antique Show plus street vendors. Saturday they will have a Kayak Regatta and Sunday they will have “Taste of Findley”.
- Supervisor - Rebecca Brumagin distributed the financial statements through March 31, 2016. There was one item on the financials (the two Fire Departments) that needs to be reclassified.

New Business:

- Annual renewal of Website Domain Name has been added to the abstract to be paid this month.
- FLVFD training dollars – Councilman Himelein said he would take the lead in working with the fire department to bring back a recommendation to the town board.
- Two bays of the bus garage will be available to rent out effective May 1, 2016.

Other Business:

- Tennis Courts – Discussion was held. Decision was made to wait one year on getting more quotes to resurface the tennis courts as funding for the dam project is a higher priority.

Payment of Monthly Claims/Transfers:

- Payment of Monthly Claims/Transfers – The monthly claims were examined. Councilman Watrous moved, seconded by Councilman Luce, to pay the monthly claims. In the General Fund claim #79 through #104 in the amount of \$12,749.83 and in the Highway Fund, claim #39H through #53H in the amount of \$17,955.17 were approved to pay. Motion carried unanimously.
Approved: Ayes – 4 Brumagin, Himelein, Watrous, Luce
Nays – 0

Executive Session: At 8:23 pm Supervisor Brumagin made a motion, seconded by Councilman Himelein to adjourn to Executive Session for personnel matters. Motion carried. At 8:46 pm Councilman Luce moved seconded by Councilman Himelein to return to regular session. Motion carried unanimously.

As there was no further business to come before the Board, Councilman Luce moved to adjourn the meeting at 8:47 p.m.

Respectfully submitted,

Sherrie R. Tanner
Town Clerk