

March 8, 2018

The Mina Town Board met on the above date for the regular meeting. Supervisor Brumagin called the meeting to order at 7:00 pm by leading with the Pledge of Allegiance to the flag. The following members and guests were in attendance:

Present: Rebecca Brumagin.....Supervisor
Dennis Luce.....Councilman
Ernie Roache.....Councilman
Dick Watrous.....Councilman
Dave Wilcox.....Councilman

Attended by: Melanie Eddy (Mina Code Enforcement Officer), Karen Harvey (Resident Town of Chautauqua), Bill Himelein (Highway Superintendent), DeAnna Hyche (Broadway Group), Pete Moreau (CEI Engineering), Phil Persons (FL Watershed Foundation)(7:23), Terry Phelps (FLVFD), Jeff Richards, Art Tanner, Andy Travis, JoAnn Travis

Minutes: Motion was made by Councilman Watrous and seconded by Councilman Wilcox to accept the minutes of the February 8, 2018 meeting as presented. Councilman Luce abstained since he had not reviewed the minutes the clerk emailed in advance of the meeting. Motion carried.

Comments/Concerns from those present:

- Karen Harvey, a resident of the Town of Chautauqua shared concerns regarding wind turbines coming to Chautauqua County. She passed out an informational packet to town board members.

Reports:

- Highway Superintendent – Superintendent Himelein reported that the loader has been repaired. He stated that a resident contacted him and asked him to inform the town board that the resident is requesting that the town consider a second shift of snow plowing. Supervisor Brumagin asked Superintendent Himelein to discuss the pros and cons of this request with the highway committee. Superintendent Himelein reported that the timber on the landfill property has been marked. He reported 209” of snow this season as of 3:00 this afternoon. Superintendent Himelein reported that he attended Advocacy Day in Albany regarding more funding for extreme winter road conditions but the second day of advocacy was canceled because of another winter storm.

Presentation by Broadway Group regarding Dollar General:

Supervisor Brumagin asked DeAnna Hyche, Due Diligence Coordinator and Pete Moreau, Project Manager to present information on the proposed Dollar General store. After the presentation Ms. Hyche fielded questions or comments from the town board. Supervisor Brumagin allowed those in attendance to ask questions of the Dollar General Representatives, the Code Enforcement Officer and the Town Board. Pertinent information about the project includes the following:

- The capital project is estimated to cost \$475,000,
- They also built the recent Sherman facility,
- Approximately 90-120 days of construction time,
- They usually hire 10-12 employees, 2 full time (1 manager, 1 assistant manager) and part-time employees typically work 18-20 hours per week,
- They plan on putting up one pylon sign that will be 16’ (Mina zoning law allows 20’),
- The lighting outside goes off an hour after closing and comes on an hour before opening.

Recess:

At 7:35 Supervisor Brumagin announced a short recess. At 7:45 the meeting resumed.

Comments/Concerns from those present: none

Comments/Concerns from those not present: none

Supervisor Brumagin stated the NYS SEQR (State Environmental Quality Review) for the Dollar General project needs to be reviewed before the town board considers it for approval. She anticipates that the project will be voted upon at the next town board meeting.

Old Business:

- Supervisor Brumagin stated she received three more contacts for her and Councilman Luce to consider along with the contacts she had already been given for IT consulting services.
- Assessor Heather Young-Deyell, Supervisor Brumagin and Attorney Wright met to discuss subdivisions around Findley Lake. In the Woodland subdivision, adjacent to where the weed harvester is parked on Shadyside Road, is town owned lake front property that has been quit claimed by the adjacent property owners. Since municipal property cannot be transferred to private citizens, those claims are invalid. Superintendent Brumagin will consult with Attorney Wright on a process to resolve the issue.
- Highway Superintendent Himelein, Supervisor Brumagin and Attorney Wright met to discuss a town parking ordinance and the issuance and enforcement of parking tickets. One option discussed was even/odd day parking.
- Supervisor Brumagin reminded newly elected or re-elected and appointed officials to maintain a 3 month analysis on their hours worked for the NYS retirement system.
- Findley Lake Volunteer Fire Department transfer of tennis court property – Property owners Paul and Sharon Scarem, Bill Himelein, along with Peter Howard from the FLVFD, Supervisor Brumagin and Town Attorney Tad Wright discussed discrepancies in the property lines for the FLVFD owned property on School Street. Supervisor Brumagin informed the town board that a surveyor will meet with the property owners to propose new property lines. Resolving this issue is the first step for the fire department to then begin the process to transfer the property to the town.

Correspondence:

- Chaut. County Dept of Human Resources – Notice was received that Mina has completed payroll certification and they found no exceptions.
- FLVFD – Monthly meeting minutes from 2/13/18 & updated fire company membership which includes two new EMT's, Chuck & Kathy Carter.
- NYSDOT – Notice of Order regarding the speed limit around Shadyside Road at 30 MPH within the Findley Lake area.
- Clymer Central School – Information on kindergarten registration day.
- HSS Spray Foam Insulation & Efficiency Solutions – Information on their company.
- Consolidated Communications – Announcing that FairPoint is now Consolidated Communications Inc.
- New York Municipal Insurance Reciprocal – Town of Mina was selected for an on-site visit and it will be scheduled in the near future.
- Governor Cuomo – Information on a NYS smart street lighting program.

Reports:

- Recreation Committee – Councilman Roache reported that the committee has been working with two local nonprofits that have submitted recreation grants. They have not heard back from either of them yet.
- Assessor - Heather Young-Deyell's report for February 2018 was distributed. She reported that the exemption renewal process concluded as of March 1, 2018. She will begin inspecting and valuing new construction and demolition through the month of March. Change notices will be mailed to those with changes in early April.

- Town Justice – Supervisor Brumagin reported she has worked on the justice audit and will complete once she has additional information from the court clerk.
- Community Center – Supervisor Brumagin reported that the town is still looking for someone to shovel at the Community Center.
- Findley Lake Watershed Foundation – Treasurer Phil Persons reported that they have been working on grants to purchase a new weed harvester. So far they have approximately \$100,000 towards it and they need an additional \$180,000.
- Town Clerk/Tax Collector – The Town Clerk’s report was distributed reporting the collection of fees and sales of \$945.00 for the month of February 2018. She has paid the Supervisor \$926.00 and \$19.00 to NYS Ag and Markets for dogs. She reported that she will be collecting property taxes through April 2, 2018.
- Findley Lake Volunteer Fire Department – Terry Phelps reported there are two new EMT’s in the fire department which brings the EMT total up to eight. He then passed out an updated membership list. Terry & Darla Phelps will have a table set up at the Alexander Findley Library’s spaghetti dinner being held at the FLVFD on March 10, 2018 to promote the class he will be teaching on March 31, 2018 entitled “Stop the Bleed”.
- Supervisor – Supervisor Brumagin reported that the annual report has been balanced but not yet filed. She will pass out the February financial statements at the April meeting. She talked with a Community Bank partner organization about direct deposit but they were interested in providing comprehensive payroll services. She will contact Community Bank again about their ability to provide direct deposit to town employees.

New Business:

- Supervisor Brumagin reported she will draft a lease to the Findley Lake Watershed Foundation for its use of town property for weed harvester operations. Councilman Luce made a motion, seconded by Councilman Watrous for Supervisor Brumagin to proceed with the lease and the town will charge the Watershed Foundation \$100 per year. Motion carried unanimously.
Ayes – 5 Brumagin, Luce, Roache, Watrous, Wilcox
Nays – 0
- Supervisor Brumagin distributed an article from The Jamestown Post Journal stating that Chautauqua County received a \$75,000 grant to help pay for septic system replacements in the Findley Lake area. It is for eligible property owners to help pay for a portion of the cost of replacing failing septic systems and installing more environmentally effective systems.
- Supervisor Brumagin reported NYMIR will be scheduling an appointment to conduct an on-site appraisal of the town’s buildings.
- Supervisor Brumagin received an email from Governor Cuomo’s office regarding a LED street lighting program.

Payment of Monthly Claims/Transfers:

- Payment of Monthly Claims/Transfers – The monthly claims were examined. Supervisor Brumagin shared that the fire departments are listed on the general abstract this month with Sherman Fire Department receiving the 3% increase they requested and Findley Lake receiving an 18% increase which was higher than requested. She reminded the town board that this was accomplished while remaining within the 2% overall tax cap as determined by NY State. Councilman Watrous moved, seconded by Councilman Luce, to pay the monthly claims. In the General Fund claim #50 through #67 in the amount of \$59,845.25 and in the Highway Fund claim #22H through #31H in the amount of \$7,566.48 was approved to pay. Motion carried unanimously.
Approved: Ayes – 5 Brumagin, Luce, Roache, Watrous, Wilcox
Nays – 0

Other Business/Actions:

- Supervisor Brumagin reminded board members that the next town board meeting will be held Tuesday, April 10, 2018 at 7 pm.
- As there was no further business to come before the Board, Councilman Roache moved to adjourn the meeting at 8:21 p.m.

Respectfully submitted,

Sherrie R. Tanner
Town Clerk