

February 9, 2017

The Mina Town Board met on the above date for a continuance of the January 21st public hearing for the potential formation of the Findley Lake Sewer District and the regular monthly town board meeting. Supervisor Brumagin called the meeting to order at 7:00 p.m. by leading with the Pledge of Allegiance to the flag. The following members and guests were in attendance:

Present: Rebecca Brumagin.....Supervisor
Dennis Luce.....Councilman
Dick Watrous.....Councilman
Dave Wilcox.....Councilman

Attended by: Clay Fails, PE (GPI Greenman-Pedersen, Inc.), The Rev. Dr. John Graham, Matt Hanby, Bill Himelein (Highway Superintendent), Morgen James, Leland Magoon, Tom Moore, Ed Mulkearn (FLWatershed Foundation), Ernie Roache, Patrick Waina, Mark Winslow, Tina Winslow

Continuance of Public Hearing on Potential Formation of Findley Lake Sewer District:

The public hearing from January 21, 2017 was continued.

Supervisor Brumagin closed the public hearing at 8:39 pm and informed those in attendance that the public hearing will be continued to Monday February 20, 2017 at 9:00 am.

Regular Town Board Meeting:

At 8:40 pm the regular town board meeting was called to order.

Minutes: Motion was made by Councilman Luce and seconded by Councilman Wilcox to accept the minutes of the January 9, 2017 special meeting, the January 9, 2017 emergency meeting and the January 12, 2017 organizational meeting/regular meeting as presented. Motion carried unanimously.

Comments/Concerns from those present:

- John Graham wondered when the sewerage project would go to a public vote.
- Tina Winslow wondered if the meeting could be held on February 20th because it's a legal holiday and school boards cannot meet on federal holidays. Supervisor Brumagin did not believe this is an issue but will check with the town attorney.

Comments/Concerns from those not present: none

Old Business:

- Sewerage Project – Supervisor Brumagin reported that Mary Chappell from Municipal Solutions is working on a grant that has to be submitted by March 1st. Also Supervisor Brumagin is working with Senator Young's office on a \$50,000 grant; \$42,000.00 would go toward the Sewerage Project and \$8,000.00 toward the Dam Breakwall Repair Project.
- Town Board Vacancy – Supervisor Brumagin reported that an article was included in the January 2017 issue of the Tapestry newsletter notifying the public that there is a vacancy and she would like to review applications during executive session at the March Town Board Meeting.

Correspondence:

- Charter Communications (formerly Time Warner Cable) – Ongoing efforts keeping the town apprised of developments affecting Time Warner Cable. Announcing a new suite of TV packages available.
- Angie Meyers – Questioned why her phone wouldn't let her view the Town of Mina website.
- NYS Town Clerks Association – Invitation to the 35th Annual NYS Town Clerks Association Conference.
- Quill – Information on Quill Plus Membership
- Association of Towns – 2017 Annual Meeting, information on AIM funding and information on Government efficiency plans
- Southern Tier West – Certificate of Appreciation (for being a CAP member)
- NYS Government Finance Officers' Association – 38th Annual Conference information
- Karina Draghi – Commercial Real Estate Broker
- The Erie Community Foundation reporting grant monies that were distributed from the Findley Lake Community Foundation providing support for the recreation program and grant monies from the Schneider Fund to be used toward improving the tennis courts
- Rebecca Masiker – SUNY Fredonia student interested in doing a survey
- Community Connections – Thank-you for Town's support in the budget
- FL Volunteer Firemans Assoc. – financials
- NYS County Court – Tax foreclosures

Reports:

- Highway/Cemetery Committee – Supervisor Brumagin reported that Highway Superintendent Himelein reported one of the highway crew backed the pickup truck into a tree/telephone pole damaging the truck. Councilman Watrous made a motion seconded by Councilman Wilcox to approve the “Agreement to Spend Town Highway Monies” form that has to be turned in annually to Chautauqua County. Motion carried unanimously. Supervisor Brumagin has given Superintendent Himelein the Insurance Loss Control Recommendations that were sent to the town from the most recent audit. Highway Superintendent Himelein will address the two recommendations; workplace violence requirements and signage near the highway building gas pumps.
- Recreation Committee – Supervisor Brumagin reported Nancy Roche has completed the grant final report for the 2016 summer program and because of all the work it involves for the amount of money the town receives she will not be applying for state grant funds in the 2017 year.
- Assessor - Heather Young-Deyell's report for January 2017 was distributed. She reported there has been a significant response from property owners in the proposed sewer district requesting parcel mergers.
- Town Justice – Justice Cooper, for security purposes, had the locks changed on the court room door. Supervisor Brumagin reported the Sheriff's agreement was received and she signed and returned it to the County.
- Town Clerk/Tax Collector – The Town Clerk's report was distributed reporting the collection of fees and sales of \$494.00 for the month of January 2017. She has paid the Supervisor \$373.50, NYS Ag and Markets for dogs, \$26.00, and NYS DEC \$94.50. She also reported that there is only \$290,888.93 left to collect for Town & County taxes. A letter was received from NYS Dept. of Ag & Markets asking us to review our records to be sure we were sending in the required surcharges on dog licenses. The Town Clerk does submit this report along with a check for the surcharges each month.

- CEO/Building Inspector – Melanie Eddy’s report for January 2017 was handed out. She asked the town board to refer to Section 615-1 fences/walls of the zoning code for review; she feels there are some issues with the wording and additional clarification is needed.
- Supervisor - Rebecca Brumagin distributed financials for January 2017. She also passed out the 2016 Public Officials Payments for the Council to review and approve.

Payment of Monthly Claims/Transfers:

- Payment of Monthly Claims/Transfers – The NYS Office of Community Renewal grant monies were included on a separate abstract with voucher #56 through #58 in the amount of \$200,000.00. Councilman Luce made a motion seconded by Councilman Watrous to approve the claims on the abstract. Motion carried unanimously.

Approved: Ayes – 4 Brumagin, Luce, Watrous, Wilcox

Nays – 0

The monthly claims were examined. Councilman Wilcox moved, seconded by Councilman Luce, to pay the monthly claims. In the General Fund claim #25 through #55 in the amount of \$25,779.29 and in the Highway Fund claim #9H through #23H in the amount of \$14,741.23 was approved to pay. Motion carried unanimously.

Approved: Ayes – 4 Brumagin, Luce, Watrous, Wilcox

Nays – 0

New Business:

- Councilman Luce made a motion seconded by Councilman Wilcox on the recommendation of Tim Wells, GPI Greenman-Pedersen, Inc. for the SEQR Negative Declaration. Motion passed unanimously.

Ayes – 4 Brumagin, Luce, Watrous, Wilcox

Nays – 0

Other Business:

- Supervisor Brumagin stated that H. Sicherman & Co. informed her that a public hearing needs to be scheduled on the expenditure of NYS OCR grant monies for the dam breakwall repair project. A legal notice will be posted in the Jamestown Post Journal and the public hearing will be held at 7:00 pm on March 9th at the regular town board meeting.

As there was no further business to come before the Board, Councilman Watrous moved to adjourn the meeting at 9:16 p.m.

Respectfully submitted,
Sherrie R. Tanner
Town Clerk