

February 12, 2015

The Mina Town Board met on the above date for the regular meeting. Supervisor Brumagin called the meeting to order at 7:00 p.m. by leading with the Pledge of Allegiance to the flag. The following members and guests were in attendance:

Present: Rebecca Brumagin.....Supervisor
Dennis LuceCouncilman
Dick Watrous.....Councilman
Dave Wilcox.....Councilman

Absent: Scott Bensink.....Councilman

Attended by: Michael Gradler, Tammy Hamilton (7:30), David Himelein (Chautauqua County Legislator), MaryLou Keith (FLVFD), Ray Keith (FLVFD), Ed Mulkearn, Charles “Bud” Noble, Terry Phelps, Tad Wright (Town Attorney)

Minutes: Motion was made by Councilman Watrous and seconded by Councilman Luce to accept the minutes of January 8, 2015, and February 3, 2015 as presented with spelling correction of Michael Gradler’s name in the February 3, 2015 minutes. Motion carried unanimously.

Comments/Concerns from those present:

- Michael Gradler presented an idea from his experience as a fire fighter in a western state. A few fire companies would have their members join each of the fire companies so they could respond regardless of which community had a need. It was later mentioned that a person cannot belong to more than one fire company in New York State.
- David Himelein reported that an RFP (Request for Proposals) on the airport study was done and it would take a couple of months to get the bids back in. This study is being done to decide about keeping the county airports open.
- Bud Noble inquired why the fire siren rang so long on Sunday, February 8, 2015. Ray Keith responded that it was on a timer but that it has now been changed to five rings or three minutes and is activated only if there is a fire of any nature or an auto accident.
- Ray Keith reported that the reason the one engine wouldn’t start the night of the Lewis fire was because the battery was dead but they have been starting the equipment each Tuesday and it is now functioning.
- Terry Phelps stated that he had a problem with the statement made by the fire chief at the special meeting February 3, 2015 that the fire department wants to pull the dry hydrants. Discussion held.
- Tammy Hamilton brought the financials and the other requested information that was asked of the FLV Fire Department and said their meetings are the second Tuesday of each month. Regarding the list of volunteers that were presented the question was asked if they keep track of who responds to each call. Whenever someone responds the system automatically records the responders onto the FLVFD computer system.
- Mutual aid was questioned wondering if only one or two fire companies could respond if the siren is activated. If siren goes off any fire fighter with a pager can respond.

Comments/Concerns from those not present: Supervisor Brumagin reported that she had received phone calls about the length of time the fire siren rang on Sunday, 2/8/15.

Executive Session: At 7:45 pm Councilman Wilcox made a motion seconded by Councilman Watrous to adjourn to Executive Session for contracts, real property and personnel matters. Motion carried. At 8:58 pm Councilman Wilcox moved seconded by Councilman Watrous to return to regular session. Motion carried unanimously.

Reports:

- FL Watershed Foundation – Ed Mulkearn reported that they have entered into a contract with Hill Engineering for the final design on the dam project. They are now working on permits and environmental studies with Clay Falls from Hill Engineering.
- The sewer project there was a deadline to submit information to J.C. Smith of the NYS Environmental Facilities Corp. by February 2, 2015 and the deadline was missed. In looking at the information that was needed, it became apparent that a consultant is needed to complete the information if we are given the opportunity to submit again.

Executive Session: At 9:10 pm Councilman Watrous made a motion seconded by Councilman Wilcox to adjourn to Executive Session for contracts, real property and personnel matters. Motion carried. At 9:35 pm Councilman Luce moved seconded by Councilman Watrous to return to regular session. Motion carried unanimously.

Old Business:

- The garage door on the west bay in the bus garage was repaired by volunteers Dave Brumagin and Dan Norcross.
- Supervisor Brumagin met with Michelle Henry, County Historian, and Pam Brown regarding Records Management Grant information. The grant pertains to archiving permanent records such as town board minutes, court records, vital statistics and payroll records.

Correspondence:

- Time Warner Cable – Developments affecting Time Warner Cable subscribers.
- Shara Post – Requesting information on using the Mina-Findley Lake Community Center and trails behind the building to organize a 5k walk/run to raise money for Avon 39: The walk to end Breast Cancer.
- NYS Ag & Markets - Letter regarding Dog Control Officer inspection report.
- NYS DEC – Notice of Complete Application for Tennessee Gas Pipeline Company LLC.
- Community Connections – Thank you letter for the town's allocation.
- NYS GFOA – Annual conference information. (Government Finance Officers' Assoc.)
- NYS DEC – Freshwater Wetland Maps.
- State of New York County Court: Chautauqua County – Petition and notice of foreclosure.
- JCC – Webinar: Crowdfunding for Your Small Business.

Reports:

- Highway Committee – Councilman Watrous reported he spoke with Highway Superintendent Scarem and the town has a 1993 GMC White dump truck that was previously put up for bid. Tim Girts is willing to give \$12,000.00 in gravel and sand to the town in exchange for the truck. No other bids were received. Councilman Watrous made a motion seconded by Councilman Luce to accept this offer. Motion passed.
- Assessor – Heather Young-Deyell's report was handed out.
- CEO/Building Inspector – Melanie Eddy's report was handed out.

- Town Clerk – The Town Clerk’s report was distributed reporting the collection of fees and sales of \$350.00 for the month of January 2015. She has paid the Supervisor \$219.63, NYS Health Department for Marriage Licenses \$22.50, Ag and Markets for dogs, \$37.00, and the DEC \$70.87.
- Tax Collector – Sherrie Tanner reported that the Town Supervisor has been paid the town’s portion of the taxes and a payment has been sent to the County.
- Supervisor – Rebecca Brumagin distributed the financial statements through January 31, 2015.

New Business:

- Supervisor Brumagin asked that the March town board regular meeting be moved to Thursday, March 19, 2015 as she will be out of town on March 12, 2015. Members agreed to change the date.
- Councilman Luce reported that a small generator is being looked into for the Community Center and he will report back as soon as the information is received.
- Supervisor Brumagin read the Historian’s Annual Report for 2014 submitted by June Wright.
- Supervisor Brumagin reported that the town board needs to appoint three new members to the Board of Assessment Review.
- Supervisor Brumagin reported that on Sunday, April 26, 2015 an event is being planned in regard to the Sulpher Springs Racetrack that was operational in the 1950’s. She asked for assistance with spreading the word.

Payment of Monthly Claims/Transfers:

Payment of Monthly Claims/Transfers – The monthly claims were examined and Councilman Luce moved, seconded by Councilman Watrous, to pay the monthly claims. In the General Fund claim #21 through #41 in the amount of \$27,151.30 and in the Highway Fund, claim #11H through #28H in the amount of \$16,997.30 were approved to pay. Motion carried unanimously.

Approved: Ayes - 4 Brumagin, Luce, Watrous, Wilcox
 Nays – 0

As there was no further business to come before the Board, Councilman Luce moved to adjourn the meeting at 10:14 p.m.

Respectfully submitted,

Sherrie R. Tanner, Town Clerk