

November 8, 2018

The Mina Town Board met on the above date for the regular meeting and Public Hearing on the 2019 Budget. Supervisor Brumagin called the meeting to order at 7:00 pm by leading with the Pledge of Allegiance to the flag. The following members and guests were in attendance:

Present:       Rebecca Brumagin.....Supervisor  
                  Dennis Luce.....Councilman  
                  Ernie Roache.....Councilman  
                  Dick Watrous.....Councilman

Absent:         Dave Wilcox.....Councilman

Attended by: Bill Himelein (Highway Superintendent), Ed Mulkearn (FL Watershed Foundation, President), Phil Persons (FL Watershed Foundation, Treasurer), Terry Phelps (FL Fire Dept.), Sherri Schenk, Wendy Shepherd (Veracity Benefits), Art Tanner

The town clerk read the legal notice for the public hearing on the 2019 budget. Supervisor Brumagin reviewed the significant changes in the overall budget from 2018. She stated that the tax rate for general and highway funds is \$2.44 per \$1,000. She asked the audience if there were any questions or comments. As there were no comments from the public, Supervisor Brumagin closed the Public Hearing at 7:04 p.m.

**Minutes:** Motion was made by Councilman Luce and seconded by Councilman Watrous to accept the minutes of the October 11, 2018 meeting as presented. Motion carried.

**Comments/Concerns from those present:**

- Sherri Schenk passed out an article she had printed from the Jamestown Post Journal on algal blooms and expressed concern regarding the health of Findley Lake.
- Terry Phelps passed out brochures on residential sprinklers for homes. He will also give copies to the town’s code enforcement officer. Terry also reported he has been presenting “Stop the Bleed” classes to local school districts, Jamestown Community College and would also like to get into area churches to do a presentation.
- Ed Mulkearn reported that the lake will be lower than winter normal for a couple of weeks because the dry hydrant at the north end of the lake needs to be moved. He also reported that the CSLAP (Citizens Statewide Lake Assessment Program) is conducted periodically and when water samples were taken from the middle of Findley Lake this summer the algae was higher than most lakes. Mulkearn contacted both North East Borough Water Department and Union City about their experience with aerators. Alex Lictus on behalf of the Findley Lake Watershed Foundation is working with them and they are hoping to install aerators in five spots in the lake. He reported that in Findley Lake the water has no oxygen content below the 12 foot level. Bill Boria, from Chautauqua County Health Department was able to secure a grant to fix the blocks at Buesink’s Creek to stop erosion and silt flow into the lake that needed replaced and Don Volkman is working with them on getting them replaced. Phil Persons and Ed Mulkearn went to Wisconsin to meet with Aquarius Systems about a new weed harvester and they were able to tour the plant. The Watershed Foundation is ready to sign the contract for the harvester once all the bids have been received. They are expecting a delivery date of May 1, 2019. Phil reported that the City of Dunkirk is purchasing the old weed harvester.

**Comments/Concerns from those not present:** none

**Univera Insurance Presentation:**

- Wendy Shephard from Veracity Benefits updated the town board on the Univera wellness rewards and dental rewards, available under the town's health insurance plan in 2019.

**Old Business:**

- Chautauqua County Shared Services re: Sewer District Formation – Supervisor Brumagin reported there is a meeting scheduled for November 14, 2018 and the engineering firm will be presenting its report at the meeting.

**Correspondence:**

- Chautauqua County Dept. of Health – Notification “Satisfactory for Human Consumption” of water that was tested 10/23/18 at the Community Center.
- Association of Towns – 2019 Annual Meeting & Training School information.
- NYS Dept. of Public Service – Information on winter outreach and education to help consumers manage their energy bills.

**Reports:**

- Highway/Cemetery Committee – no report
- Highway Superintendent – Superintendent Himelein reported that snow is expected this weekend.
- Recreation Committee – Councilman Roache reported there is a meeting scheduled for November 14, 2018 to discuss the tennis/basketball courts project.
- Town Justice – Justice Cooper reported to Supervisor Brumagin that the County's new arraignment procedure will be implemented soon and they will be rotating Town Justices to cover the court.
- Town Clerk/Tax Collector – The Town Clerk's report was distributed reporting the collection of fees and sales of \$2,730.00 for the month of October 2018. She has paid the Supervisor \$1,049.12, NYS Ag and Markets for dogs, \$37.00, NYS Health Dept. for marriage licenses, \$45.00, and NYS DEC \$1,598.88. The Town Clerk reported that she will put the old minutes on a thumb drive so the town historian will have a copy as well as have Councilman Luce put them on the town's website. Also reported that because the county didn't get its tax program updated, the Town of Mina will not be able to accept partial payments this 2019 tax season.
- Supervisor – Supervisor Brumagin distributed the October 2018 financial statements. She reported that the information on the gold certification for the NYS retirement system will be coming out soon. Supervisor Brumagin reported that the information technology consultant has completed maintenance on the different town computers and is recommending that the Town Supervisor/Bookkeeper, Town Historian and Highway Dept. computers be replaced.

**New Business:**

- Supervisor Brumagin reported that the only bid that came in for the resurfacing of the basketball/tennis courts was \$53,900. Since they won't do any work until spring, the decision was made to hold on the bid at this time and discuss with the Recreation Committee.
- Supervisor Brumagin recommended the adoption of the 2019 Preliminary Budget. Councilman Watrous made a motion seconded by Councilman Luce to adopt the 2019 Preliminary Budget with no changes. Motion carried unanimously.

Ayes – 4 Brumagin, Luce, Roache Watrous

Nays – 0

- Supervisor Brumagin reported on a grant sponsored by Senator Young that was previously approved. She is requesting that the town board ask for a change in the grant's purpose to cover funds for security cameras, a new front door and a generator for the Community Center. Councilman Luce made a motion, seconded by Councilman Roache that funds be requested to be used as stated above. Motion carried unanimously.

Ayes – 4 Brumagin, Luce, Roache, Watrous

Nays – 0

- Supervisor Brumagin reported that she, along with Highway Superintendent Himelein, Pete Howard (FLVFD board president), Jeff Park (FLVFD board member), Jack Hamilton (FLVFD chief), and Randy Hamilton (FLVFD president) attended a USDA meeting in Batavia, NY with Cindy Newcomb from USDA Rural Development regarding Community & Economic Development Grants and Loans. The fire department is interested in pursuing this funding for the new fire truck they ordered. The highway department is interested in this for future equipment acquisitions.

- Supervisor Brumagin reported that she, along with Highway Superintendent Himelein met with Chad Johnson from Kayline regarding LED lighting at the Community Center. A proposal was received from Kayline that involved applying to National Grid for 60% reimbursement of new LED lights. Councilman Luce made a motion, seconded by Councilman Watrous to engage Kayline (who works with National Grid) to purchase LED lighting in the Community Center and to apply to National Grid for reimbursement. Motion carried unanimously.

Ayes – 4 Brumagin, Luce, Roache, Watrous

Nays – 0

- Supervisor Brumagin reported that Community Connections is working on a grant from the Appalachian Regional Commission's Area Development Program for \$75,000 and is asking for a resolution from the town to support the grant. Councilman Roache made a motion seconded by Councilman Luce to adopt the following resolution #10-18. Motion carried unanimously.

Brumagin – Aye

Luce – Aye

Roache – Aye

Watrous - Aye

Town of Mina  
Resolution #10-18  
November 8, 2018

At a regularly scheduled meeting of the Town Board of the Town of Mina (which includes the hamlet of Findley Lake) held on Thursday, November 8, 2018, the following resolution was adopted upon motion by Councilman Ernest Roache and second by Councilman Dennis Luce. The resolution was adopted by a vote of 4 to 0:

WHEREAS, the Town of Mina, which includes the hamlet of Findley Lake, desires to implement an economic development/ downtown revitalization plan;

WHEREAS, appropriate planning documents are required as a necessary first step in such a plan;

WHEREAS, the Town of Mina plans to update its comprehensive plan and include in that plan an assessment of economic and downtown revitalization needs;

NOW, THEREFORE, BE IT RESOLVED THAT: To further the above objectives, the Town of Mina hereby supports the engagement of a consultant by Community Connections at Findley Lake for the purpose of drawing up appropriate planning documents such as a market research analysis, an economic development strategy and preparatory documents such as a topographical survey and preliminary engineering plans;

BE IT FURTHER RESOLVED THAT the Town of Mina is partnering with Community Connections at Findley Lake in its economic development efforts, and fully supports that organization's application to the Appalachian Regional Commission's Area Development Program to secure all or partial funding for the consultant fees to prepare the proposed planning documents.

- Supervisor Brumagin reported that NYS has updated its sexual harassment prevention policy and NYMIR is offering a webinar for town officials and employees. Additionally, the Town of Sherman has engaged Mike Fonti, Sexual Harassment trainer from Hamburg, to train its town employees on what is required under the updated policy. They invited the Town of Mina to participate and share the cost as well as Clymer, French Creek and the Village of Sherman.
- Highway Superintendent Himelein reported there were a lot of light bulbs burned out on the holiday decorations and he ordered 200 bulbs and it only replaced three and a half of the light decorations so he has 300 more bulbs on order. As soon as they arrive and they get the bulbs replaced, they will install the holiday decorations on utility poles downtown.

**Payment of Monthly Claims/Transfers:**

- Payment of Monthly Claims/Transfers – The monthly claims were examined. Councilman Luce moved, seconded by Councilman Watrous, to pay the monthly claims. In the General Fund claim #271 through #295 in the amount of \$22,442.79 and in the Highway Fund claim #133H through #151H in the amount of \$31,279.20 were approved to pay. Motion carried unanimously.  
Approved: Ayes – 4 Brumagin, Luce, Roache, Watrous  
Nays – 0

**Other Business/Actions:**

- Supervisor Brumagin reminded board members that the next regular town board meeting will be held on Thursday, December 13, 2018 at 7 pm. The date for the year end meeting will be Wednesday December 26, 2017 at 4 pm.
- As there was no further business to come before the Board, Supervisor Brumagin moved to adjourn the meeting at 8:22 p.m.

Respectfully submitted,

Sherrie R. Tanner  
Town Clerk