

October 8, 2015

The Mina Town Board met on the above date for the regular meeting. Supervisor Brumagin called the meeting to order at 7:00 p.m. by leading with the Pledge of Allegiance to the flag. The following members and guests were in attendance:

Present: Rebecca Brumagin.....Supervisor
Scott Bensink.....Councilman (7:02)
Dennis Luce.....Councilman
Dick Watrous.....Councilman
Dave Wilcox.....Councilman

Attended by: Dennis Brumagin (Findley Lake Watershed Foundation)(7:11), Bill Himelein, David Himelein (Chautauqua County Legislator), MaryLou Keith (FLVFD), Ray Keith (FLVFD Board), Ed Mulkearn (Findley Lake Watershed Foundation) Paul Scarem (Highway Superintendent)

Minutes: Motion was made by Councilman Luce and seconded by Councilman Wilcox to accept the minutes of the September 1, 2015 special meeting and the September 10, 2015 regular meeting as presented. Motion carried unanimously.

Comments/Concerns from those present:

- Chautauqua County Legislator, Dave Himelein reported that the Chautauqua County budget should be passed in two weeks. The legislature is working on a 5% reduction in property taxes (\$8.546 per thousand) and the increase in sales tax has been signed by Governor Cuomo.
- Ed Mulkearn stated the rowing coach for Mercyhurst College spoke with him about wanting a longer dock than allowed in the zoning law. Supervisor Brumagin advised Mr. Mulkearn to have the college put their request in writing.
- Dennis Brumagin gave an update on the dam breakwall. They are lowering the lake October 15, 2015 like normal. The major change noted was that Findley Lake was reclassified by NYS DEC (Department of Environmental Conservation) from a “Class A” category dam to a “Class C” category dam because of the 100 year flood plan. This requires additional work on the north side of the road which will help with keeping the dam from breaching should there be a significant flood. It is anticipated that the permits may be in place in the next couple of weeks so that the project can go out to bid. Supervisor Brumagin thanked them for all their work on the dam breakwall project.
- Mr. Mulkearn requested that Superintendent Scarem and the Highway crew dredge Buesink’s Creek on Sunnyside as they have done in past years.

Comments/Concerns from those not present: none

Reports:

- Highway – Superintendent Scarem reported that Tennessee Gas Line crew was finishing up their work in our area and they donated 270 feet of 30 inch pipe to the Town of Mina.

Executive Session: At 7:31 pm Supervisor Brumagin made a motion, seconded by Councilman Bensink to adjourn to Executive Session for potential litigation. Motion carried. At 7:57 pm Councilman Watrous moved seconded by Supervisor Brumagin to return to regular session. Motion carried unanimously.

Old Business:

- Sewer Project: Supervisor Brumagin reported that she has not had a chance to meet with Councilman Wilcox on the Administrative/Fiscal Advisor response for proposals, so they agreed to meet before the October 15, 2015 meeting.
- Supervisor Brumagin reported she is working on the multi-year planning and reserve funds to supplement the information provided in the 2016 tentative budget.
- Budget Schedule: October 15th preliminary budget (work session), November 3rd regular Town Board Meeting and public hearing on budget, November 19th adopt budget.
- Supervisor Brumagin reported the contract for 2J's needs to be renewed effective December 31, 2015.
- Superintendent Scarem has written a letter responding to the Saginak's request but first it needs to be reviewed by the Town Attorney for his advice.

Correspondence:

- Time Warner Cable – Newsletters, keeping us apprised of developments and news you share (learn how to become a TWC vendor or supplier).
- Southern Tier West – Stormwater Management Conference and Learn the Basics of Microsoft Excel information and an e-mail letting us know we did not receive funding for the NYS Archives we applied for with them.
- Jamestown Community College – A Town Meeting with Darryl & Tracy Strawberry, “Freedom From Addiction”.
- RTI Auctions – Erie County Area Municipal & Contractor Equipment Auction.
- ABCO Fire Protection, Inc. – Announcing Erie Fire Equipment has merged with ABCO Fire Protection, Inc.
- National Fuel Gas – Brochure on pipeline public awareness.
- Chautauqua County Board of Elections – Sample ballot for the general election November 3, 2015.
- RPEA – Retired Public Employees Association, Inc. pre-retirement seminar.
- Niagara University – Disability Education & Awareness for Municipalities: Communities including & empowering citizens with disabilities.
- The Findley Lake Community Foundation – 2014 Annual report.

Reports:

- Recreation Committee – The committee is requesting, as part of the budget process, consideration for the restoration/resurfacing of the Findley Lake Tennis & Basketball courts that are located on the property that the town leases from the Findley Lake Volunteer Fire Department.
- Assessor – Heather Young-Deyell's report for September 2015 was distributed. Supervisor Brumagin reported that a CAP (Coordinated Assessment Program) meeting is scheduled for October 19, 2015.
- Town Clerk – The Town Clerk's report was distributed reporting the collection of fees and sales of \$17,724.00 for the month of September 2015. She has paid the Supervisor \$1,655.71 NYS Ag and Markets for dogs, \$33.00, NYS Health Dept. \$180.00 and NYS DEC \$15,855.29.
- CEO/Building Inspector – Melanie Eddy's report for September 2015 was handed out.
- Supervisor - Rebecca Brumagin distributed the financial statements through September 30, 2015 and the 2016 tentative budget.

New Business:

- Supervisor Brumagin reported three applications have been received for the cleaning staff position and interviews will be held.
- Findley Lake Nature Center's shed has been moved to behind the gym. Supervisor Brumagin reported that the Nature Center would also like to attach its weather station on the building and install its web cam by the trails behind the center. The opening day for the Nature Center at the Community Center is scheduled for Saturday, October 24, 2015.

Payment of Monthly Claims/Transfers:

- Payment of Monthly Claims/Transfers – The monthly claims were examined. Councilman Luce moved, seconded by Councilman Bensink, to pay the monthly claims. In the General Fund claim #233 through #257 in the amount of \$23,094.71 and in the Highway Fund, claim #114H through #124H in the amount of \$41,349.35 were approved to pay. Motion carried unanimously.
Approved: Ayes – 5 Brumagin, Bensink, Luce, Watrous, Wilcox
Nays – 0

As there was no further business to come before the Board, Councilman Wilcox moved to adjourn the meeting at 8:25 p.m.

Respectfully submitted,

Sherrie R. Tanner
Town Clerk