

October 12, 2017

The Mina Town Board met on the above date for the regular meeting. Supervisor Brumagin called the meeting to order at 7:00 pm by leading with the Pledge of Allegiance to the flag. The following members and guests were in attendance:

Present: Rebecca Brumagin.....Supervisor
Dennis Luce.....Councilman
Dick Watrous.....Councilman
Dave Wilcox.....Councilman

Attended by: Jack Hamilton (Findley Lake Volunteer Fire Department), Bill Himelein (Mina Highway Superintendent), Terry Phelps (Findley Lake Volunteer Fire Department)(7:05), Ernie Roache, Tom Roche (FLVFD Fundraising Committee), Sherri Schenk, John Swartz (FLVFD Fundraising Committee), Craig Tenbuckel, Phyllis Tenbuckel

Minutes: Motion was made by Councilman Luce and seconded by Councilman Wilcox to accept the minutes of the September 14, 2017 special meeting as presented. Motion carried unanimously.

Comments/Concerns from those present:

- Sherri Schenk presented a petition with 142 signatures expressing concern that a Dollar General Store is planning to be built in the town. She also inquired if the town attorney had been contacted about the zoning law in regard to “aesthetically appealing businesses”.

Comments/Concerns from those not present: none

New Business:

- Supervisor Brumagin distributed an analysis of Chautauqua County Fire Departments she prepared. The report shows the support from each town for its fire protection district. Discussion held.
- Terry Phelps reported that the Findley Lake Volunteer Fire Department held its election of officers on October 10th. He gave the town clerk the fire department’s election results which she will forward to the town board members. Councilman Luce stated he will update the town’s website with the new information. Terry also stated the FLVFD will be ordering new bunker gear.
- Tom Roche reported that the Findley Lake Volunteer Fire Department fundraising campaign is at \$175,300 and he felt by year end they would reach their goal of \$250,000.
- Supervisor Brumagin reported she spoke with the town attorney about the “aesthetically pleasing” phrase in the zoning law. Further clarification of the definition of aesthetically pleasing can be made in conjunction with planned revisions to the zoning law. The term “aesthetically pleasing” is interpreted as in keeping with the character of a neighborhood.

Old Business:

- Reserve Funds – Supervisor Brumagin said she will present recommendations during the 2018 budget process. Policy updates will be presented at the organizational meeting in January.
- Budget Process – Meetings are scheduled for 7 pm; Monday, October 23rd preliminary budget & work session, November 2nd regular meeting & public hearing and, if needed, November 15th special meeting to adopt budget.

Correspondence:

- Heather Young-Deyell – Thank you note for appreciation of flowers and support during the time of her husband’s passing.

- Charter Communications – Upcoming changes, effective October 30, 2017 Sportsman Channel will no longer be available
- New York Municipal Insurance Reciprocal – 2016 Annual Report
- US Department of Commerce – 2020 Census information
- FLVFD – Financials through September 30, 2017
- HalfMoon Education – Seminar information on International Building Code
- NYS Dept. of Ag & Markets – Municipal Shelter Inspection Report completed on the Chautauqua County Humane Society 09/28/2017
- Pamela Thomson/Real Property Tax Dept. – Advising that Chautauqua County plans to raise the income limit for the county for the aged exemption from \$20,000 to \$22,000 effective as of Taxable Status Date (March 1) 2018.

Reports:

- Highway Superintendent – Superintendent Himelein reported he contacted a forester on the woods on the cemetery property and would report back to the town board once he received word back. Superintendent Himelein stated he had a back-up plan if need be on a loader. They have been bringing in sand and salt for winter. Supervisor Brumagin stated she and Superintendent Himelein discussed that the Town of Mina Cemetery Law and Rules needs to be updated. A couple of concerns to be looked into are the direction of headstones, and if pets should be allowed to be buried in the cemetery.
- Assessor – Heather Young-Deyell’s report for September 2017 was distributed. She attended the NYS Assessor’s Association Annual Conference and Seminar. Also thanked the town board for their support following the loss of her husband.
- Town Clerk/Tax Collector – The Town Clerk’s report was distributed reporting the collection of fees and sales of \$13,551.00 for the month of September 2017. She has paid the Supervisor \$1,999.25, NYS Ag and Markets for dogs, \$43.00, and NYS DEC \$11,508.75. She reported she and the deputy town clerk attended training at Southern Tier West on the scanner that was obtained through a grant that Southern Tier West procured to digitize town board minutes and vital records. Hunting licenses have tapered off but are still going well.
- FL Area Chamber of Commerce – Supervisor Brumagin reported she was informed by Larry Gross that the FLACC is disbanding; Sherri Schenk stated that the effective date is December 31, 2017.
- CEO/Building Inspector – Melanie Eddy’s report for September 2017 was distributed. She will be taking 4 more hours of training in November to complete the annual mandatory 24 hours required.
- Supervisor – Supervisor Brumagin distributed financial statements for September 2017.

New Business:

- Internet connection for town offices – Supervisor Brumagin reported that the library now has a fiber optic connection for its internet through a library grant they received through the Chautauqua/Cattaraugus Library System. The town will no longer be able to access the library’s internet service and will need to contract independently for this service. She asked Councilman Luce if he would work with her to find an internet provider for the town and he agreed.
- Supervisor Brumagin reported a meeting with Tad Wright, Mina Town Attorney will be held on October 26, 2017 at 7:00 pm.
- December meeting dates – The December regular meeting will be moved to Wednesday, December 13, 2017 at 7:00 pm to accommodate a scheduling conflict. The year-end meeting will be held on Thursday, December 28, 2017 at 9:00 am.

Payment of Monthly Claims/Transfers:

- Payment of Monthly Claims/Transfers – The monthly claims were examined. Councilman Luce moved, seconded by Councilman Wilcox, to pay the monthly claims. In the General Fund claim

#241 through #261 in the amount of \$12,579.55 and in the Highway Fund claim #119H through #127H in the amount of \$6,860.42 was approved to pay. Motion carried unanimously.

Approved: Ayes – 4 Brumagin, Luce, Watrous, Wilcox
Nays – 0

Executive Session: At 8:01 pm Councilman Watrous made a motion, seconded by Councilman Wilcox to adjourn to Executive Session for real property and contractual issues. Motion carried. At 8:21 pm Councilman Luce moved, seconded by Councilman Watrous, to return to regular session. Motion carried unanimously.

As there was no further business to come before the Board, Councilman Luce moved to adjourn the meeting at 8:24 p.m.

Respectfully submitted,
Sherrie R. Tanner
Town Clerk