

February 18, 2016

The Mina Town Board met on the above date for the regular meeting. Supervisor Brumagin called the meeting to order at 7:00 p.m. by leading with the Pledge of Allegiance to the flag. The following members and guests were in attendance:

Present: Rebecca Brumagin.....Supervisor
Bill Himelein.....Councilman
Dennis Luce.....Councilman
Dick Watrous.....Councilman

Absent: Dave Wilcox.....Councilman

Attended by: Vincent Gorski (7:12), MaryLou Keith (Findley Lake Fire Department), Ray Keith (Findley Lake Fire Department), Richard Walker

Minutes: Motion was made by Councilman Luce and seconded by Councilman Watrous to accept the minutes of the January 14, 2016 regular meeting as presented. Motion carried unanimously.

Comments/Concerns from those present:

- Richard Walker requested the boundary lines of the Mina Cemetery be looked into. Supervisor Brumagin had the assessor's map showing only a portion of the acreage purchased in 1963 as belonging to the town. Mr. Walker had some deed information which Supervisor Brumagin will send to the town's attorney along with the information which she sent to him previously. She will await a response from the attorney before recommending any action by the town board.
- Vince Gorski requested on behalf of Gorski Enterprises, LLC, to have the remainder of the 30 day waiting period waived for their State Liquor license application. Councilman Luce made a motion seconded by Councilman Himelein to waive the remainder of the 30 day waiting period. Motion carried unanimously.

Comments/Concerns from those not present:

- Ruth Blair contacted Supervisor Brumagin regarding the town snowplows filling in the end of her driveway with heavy snow, requesting they plow out the ends, and also reported that the plow trucks have been driving too fast past her home. Superintendent Scarem had shared with her that they could not plow out the ends of driveways. Councilman Watrous will speak to Paul Scarem about the highway crew and their speed.

Old Business:

- Sewerage Project – Supervisor Brumagin reported Hill Engineering has prepared the SEQR (State Environmental Quality Review) for the project with the Town of Mina acting as lead agency. After perusing the form, Councilman Watrous made a motion seconded by Councilman Luce to approve the SEQR. Motion carried unanimously.
Ayes – 4 Brumagin, Himelein, Luce, Watrous
Nays – 0
- Councilman Luce reported he has spoken with a contractor regarding the installation of a generator at the Community Center. The contractor contacted Dennis Brumagin, master electrician, about converting the building from 3 phase electricity to single phase electricity for the entire building before installing a generator. More information will be presented to the Town Board at a future meeting.

- Speed limit on New York State Route 430 west of hamlet - Councilman Luce has not heard back from the state regarding the first letter he sent so he will send a second letter.
- Councilman Watrous reported he was looking further into what needs to be done for the pedestrian crossing at Paradise Bay.
- Pole mounted holiday decorations for downtown – Supervisor Brumagin brought two proposals from Rileigh’s Outdoor Décor for the town board to review. The board agreed to proceed with purchasing eight (8) of the decorations but also needs clarification from National Grid on the installation process and cost. Supervisor Brumagin will contact National Grid.
- Supervisor Brumagin stated the contract for Court Security with the Chautauqua Sheriff’s Department should be progressing through the county process.

Correspondence:

- Time Warner Cable – News to Share & ongoing efforts affecting subscribers and notice that some customers’ email addresses may have been compromised
- JCC – Culinary Corner Spring 2016
- Hill Engineering – SEQR information
- NYS Liquor Authority – 30-day advanced notice for Gorski Enterprises, LLC (d.b.a. Vinnie’s Restaurant) and Brigadoon Tavern, Inc.
- NYS DEC – Notice of complete Application Findley Lake Hotel Property LLC
- NYS DEC – SEQR re: Dutch Road Dairy LLC gravel pit expansion
- FLVFD – Monthly meeting minutes
- Chautauqua County Real Property Tax Services – Notice of foreclosure on Mina properties
- US Department of Commerce – U.S. Census will be doing survey
- NYS Dept. of Agriculture & Markets – Dog Control Officer Inspection report
- NYS Dept. of Transportation – Regarding Shared Service Agreement for Emergency Assistance
- Falconer DPW – re: shared services agreement to address derelict structures

Reports:

- Highway/Cemetery Committee – Councilman Watrous reported Superintendent Scarem informed him that road brine has been depleted for the snow season and can’t be replenished this year. Superintendent Scarem has made arrangements to secure an extra used sander for spreading sand.
- Assessor – Heather Young-Deyell’s report for January 2016 was distributed. Supervisor Brumagin reported the three town revaluation is coming along as planned and will be complete by March 1st.
- Town Justice – Supervisor Brumagin reported she is checking on the grant monies the town received from JCAP.
- Town Clerk – The Town Clerk’s report was distributed reporting the collection of fees and sales of \$380.00 for the month of January 2016. She has paid the Supervisor \$157.00 NYS Ag and Markets for dogs, \$34.00, and NYS DEC \$189.00. She reported she had paid the Town Supervisor the town’s portion of taxes collected and there are 282 parcels left to collect on.
- Supervisor - Rebecca Brumagin distributed the financial statements through January 31, 2016. Reported she and the bookkeeper are working on finalizing the annual report which is due at the end of February.

New Business:

- Fire Department contracts – Supervisor Brumagin plans to prepare a spread sheet showing the progress the Findley Lake Volunteer Fire Department has made over the past year and ask that the FLVFD Board complete the information including the goals of the department. This will be presented at the next town board meeting.
- The Chautauqua County Humane Society – Supervisor Brumagin is still waiting on a response from the society on the 2016 contract.
- Audits – Supervisor Brumagin reported that once the annual report is complete, the audit for the Supervisor’s Bookkeeper will be presented to the town board.
- NYMIR Review – Supervisor Brumagin was contacted and representatives have asked to meet and review our new insurance policy.

Payment of Monthly Claims/Transfers:

- Payment of Monthly Claims/Transfers – The monthly claims were examined. Councilman Watrous moved, seconded by Councilman Himelein, to pay the monthly claims. In the General Fund claim #26 through #51 in the amount of \$48,043.30 and in the Highway Fund, claim #8H through #23H in the amount of \$35,066.17 were approved to pay. Motion carried unanimously.
Approved: Ayes – 4 Brumagin, Himelein, Luce, Wilcox
Nays – 0

Executive Session: At 8:20 pm Supervisor Brumagin made a motion, seconded by Councilman Himelein to adjourn to Executive Session for potential litigation. Motion carried. At 8:51 pm Supervisor Brumagin moved seconded by Councilman Himelein to return to regular session. Motion carried unanimously.

Other Business:

- Supervisor Brumagin mentioned the passing of June Wright, former Town Historian. The town board expresses their sympathy to June’s family.
- The March Town Board Meeting will be held Thursday, March 24, 2016 (fourth Thursday).

As there was no further business to come before the Board, Councilman Watrous moved to adjourn the meeting at 8:54 p.m.

Respectfully submitted,

Sherrie R. Tanner
Town Clerk