

May 14, 2015 Special Meeting

The Mina Town Board met on the above date for a special meeting to discuss the potential sewer project. Supervisor Brumagin called the meeting to order at 3:00 p.m. and asked the Town Clerk to read the legal notice. The following members and guests were in attendance:

Present: Rebecca Brumagin.....Supervisor
 Scott Bensink.....Councilman
 Dick Watrous.....Councilman
 Dave Wilcox.....Councilman

Absent: Dennis Luce.....Councilman

Attended by: Bill Boria (Chautauqua County Department of Health), Clay Fails (Hill Engineers), Dave Himelein (Chautauqua County Legislator), Ed Mulkearn (Findley Lake Watershed Foundation), Greg Yaw (Attorney)

Supervisor Brumagin asked Attorney Greg Yaw to give an overview of the town's sewer project and the requirements that must be fulfilled as he has worked with many other towns and municipalities in the county and the region on the formation and implementation of sewer districts.

An instrumental aspect of the project is the letter that the town received from New York State Environmental Facilities Corporation regarding funding towards this project, interest free for 30 years. The town's eligibility continues until September 19, 2016.

Also important to property owners in the proposed district is that the Chautauqua County Board of Health has enacted a new mandate and all septic systems in the county will be subject to inspection effective January 1, 2016.

The board and others in attendance reviewed the steps for formation of a district which was prepared by Supervisor Brumagin with information provided by Attorney Yaw.

- 1) Update the Hill Engineering Report, Map, Plan and SEQR
- 2) Informally contact the NYS Comptroller to determine probability of approval
- 3) Town Clerk file updated Map, Plan and Report
- 4) Town Board adopts an Order reciting the details of the proposed district including a description of its boundaries.
- 5) Town Board holds a public hearing upon the proposed district
- 6) Town Board determines if all procedural requirements have been fulfilled, etc.
- 7) If the Town Board makes an affirmative determination in regard to the above, it adopts a resolution approving the formation of the district, subject to permissive referendum
- 8) Town Board files a certified copy of resolution with State Comptroller
- 9) Town Board adopts a final order forming the district and files it with Chautauqua County Clerk and NYS Comptroller

Discussion was held on the need to secure grants to make the project fiscally viable including applying for USDA Rural Development Funds, Appalachian Regional Commission funding and grant monies from the NYS Environmental Facilities Corp. Time is of the essence in applying for these funds.

Supervisor Brumagin asked if there were any other questions or comments, after a few brief comments Supervisor Brumagin moved to adjourn the meeting at 4:20 p.m.

Respectfully submitted,

Sherrie R. Tanner, Town Clerk